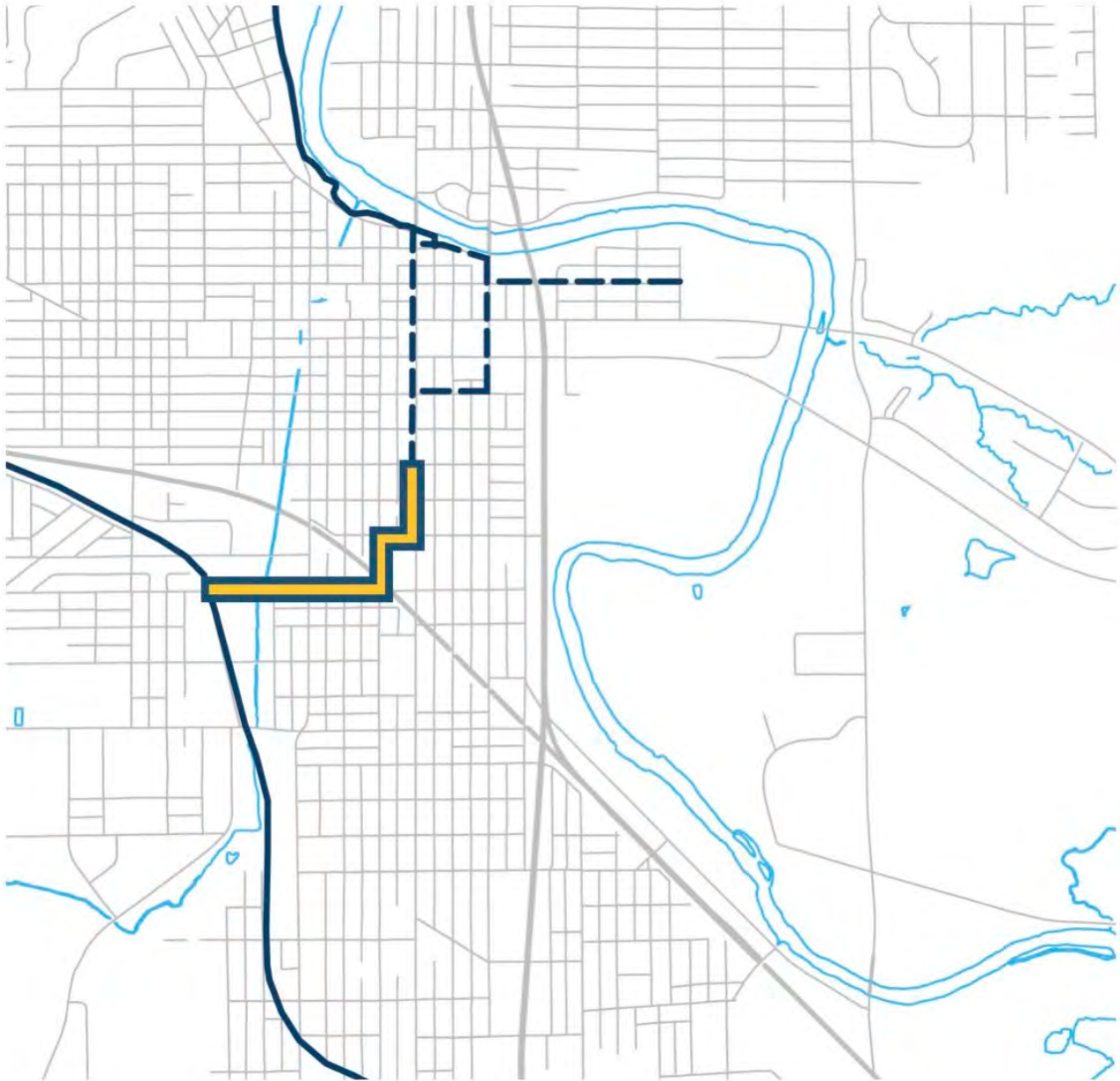




A vital link in the City's trail system to connect the Cardinal Greenway "Visionary Trail" and future Great American Rail-Trail to the Historic Downtown Commercial District.



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APPENDICES

APPENDIX A –
DNR LETTER & ENVIRONMENTAL REVIEW PACKET

APPENDIX B –
FINANCIAL COMMITMENT DOCUMENTATION

APPENDIX C –
2019 DOWNTOWN REVITALIZATION PLAN (EXCERPTS)

APPENDIX D –
2030 MARION COMPREHENSIVE PLAN (EXCEPRTS)

APPENDIX E –
LETTERS OF COMMUNITY SUPPORT





Part A





1. INTRODUCTION

The City of Marion's Downtown Impact Committee was formed in early 2019, consisting of 10 local nonprofit organizations with significant interest and investment in Downtown Marion. The Committee facilitated a robust public input process; five stakeholder meetings occurred in various locations with over 40 participants at each meeting. As a result of citizen participation underpinned by a review of previous planning documents and the collaboration of Committee members, the City of Marion's Downtown Revitalization Plan was completed in 2019 and adopted by City Council as an amendment to the 2030 Comprehensive Plan.

From the Downtown Plan, the Committee prioritized one major project: a bicycle and pedestrian trail that would connect the Cardinal Greenway to the Historic Downtown Commercial District to the Mississinewa Riverwalk (the Downtown Trail Network). In Round 2 of 2019, the City pursued funding through the Office of Community and Rural Affairs' (OCRA) Main Street Revitalization Program (MSRP). Though the City was unsuccessful with their first grant application due to a technical error, the City re-submitted in Round 1 of 2020. However, the program was paused at the beginning of the pandemic and proposals were not scored. When the program resumed in 2021, the City cannot re-apply for an MSRP grant because Main Street Marion, an independent local nonprofit Main Street organization, no longer has the capacity to meet OCRA's threshold requirements to be eligible for MSRP funding.

Fortunately, the pandemic has not hindered the renaissance of Downtown Marion. Private investors have partnered with the City to preserve buildings and launch businesses, bringing new life to the streets and sidewalks around the courthouse square and beyond. Over the last 3 years, the Historic Downtown Commercial District has benefited from significant private investment including:

- o Historic preservation and redevelopment of the Marion National Bank building (featured on [Indiana Landmark's Top 10 Most Endangered List](#)) placing 29 units of market rate apartments in service with newly occupied retail/restaurant/commercial space
- o Historic preservation and rehabilitation of 3 abandoned apartment buildings placing 42 units of affordable senior housing in service by Spring 2022
- o Redevelopment of a former downtown mall into [Boston Hill Center](#) with several new businesses and restaurants
- o Redevelopment of a bank building into [Sender Café](#), a new downtown Cafe and event space
- o Redevelopment of the [5th St Commons](#) parking lot into downtown outdoor event space
- o New Construction in progress and financing committed for:
 - o 42 affordable infill housing units located in/near Downtown Marion
 - o Wiggly Field, a high-quality dog park adjacent to the proposed urban park along the Downtown Marion Riverfront
- o Establishment of the following new restaurants/retail shops:

o Obis BBQ	o Marion Cycle Works
o Sender Cafe	o Renewed Boutique and Thrift
o Design Studio 407	o Top Sail Tattoo
o Arrow Nutrition	o Morell's Scooters
o Ashley's Icecream	o Echo Gallery
o Los Amores Restaurant	o Jigsaw Junction
o The Kingdom Music Venue	
o True Envy Boutique	
o Web's Cut and Care	





Now, the City is working to build the infrastructure to support and accommodate this surge in economic growth. The project to build the Downtown Trail Network remains of the highest importance and more relevant than ever.

The Downtown Trail Network is a strategic multi-modal trail that connects the City's Historic Commercial Downtown District to the Cardinal Greenway, Mississinewa Riverwalk, and other downtown and local amenities such as the Courthouse Square, Ballard Field, 5th St. Commons, Marion Transit Center, Marion Civic Theatre, Marion Public Library, Quilter's Hall of Fame, the many new restaurants/retail shops/apartments, and more. This trail system will create a loop surrounding the downtown spurring continuous economic investment. This trail system will become a catalyst for new development while linking the City's cultural and commercial amenities into a single walkable/rideable network.

The beginning and most important link is the physical connection between the Historic Downtown Commercial District and the Cardinal Greenway. This connection will singularly permit access to thousands of people who traverse the Great American Rail-Trail. The **Downtown Trail Network** will benefit local Marion and Grant County residents as well as tourists from around Indiana and the U.S.

The **Downtown Trail Network** will begin at the Cardinal Greenway 10th Street Entrance and end at the Entrance to the Historic Downtown Commercial District at the intersection of 7th Street and Washington Street. This physical connection is important for local Marion residents residing in the Historic Downtown Marion neighborhood, residents living in nearby municipalities, Cardinal Greenway riders from across the State, and future Great American Rail-Trail riders from across the country and beyond. Riders of the Cardinal Greenway will have easy access to Marion's Historic Downtown Commercial District and local Marion residents will have easy access to the amenities along the 62-mile long Cardinal Greenway trail.

Now more than ever, the proposed **Downtown Trail Network** has the potential to support the health and safety of residents and visitors throughout the pandemic and beyond, providing year-round outdoor recreation and multi-modal transportation opportunities. During this time of the City's downtown renaissance, pandemic recovery, and community consciousness towards health and wellness, the **Downtown Trail Network** is a critical transportation enhancement, economic driver, tourism asset, and wellness/pro-social infrastructure.

It is for these reasons that the City seeks assistance through the Next Level Trail Grant Program to complete the **Downtown Trail Network**. This vital assistance will help the City achieve its overall goals of improving downtown and enhancing the quality of life for all residents.





CITY of MARION

2. Next Level Trails Checklist

NextLevel TRAILS

NLT APPLICATION CHECKLIST

This checklist is the outline for organizing your application. See the Program Guidelines for additional information. Please indicate "Y" for yes, "N" for no, or "N/A" for not applicable on each blank. Each "no" response must be justified via a written explanation in the application packet. Original signatures are required on all documents requiring signatures unless otherwise noted.

An electronic copy of the application packet, including this Checklist, is required. The application packet should follow the order of the Application Checklist and should provide page numbers for reference.

PART A--ALL PROJECTS

- ☒ 1. Application Form. One Application Form signed by an authorized representative of the applicant (see Attachment 1). Complete all pertinent sections per the form instructions.
- ☒ 2. Cost Breakdown. One detailed cost breakdown for the project showing the estimated cost of all acquisition and/or development (see Attachment 2). Identify any previously incurred costs or donations related to the project that may be eligible as match. Costs should add up to the total project (including match).
- ☒ 3. Match Documentation. Provide documentation for each source of match, including any match that exceeds the minimum 20% requirement. See the Program Guidelines for more detail.
- ☒ 4. Project Narrative. The project narrative should include:
 - ☒ a. Detailed description of the project. Include acreages for existing property and any acquisition. Mention all appropriate trail features/amenities the grant will cover and include the trail-surface type (concrete or asphalt pavement, ADA compliant crushed stone with dusty fines, or natural surface for hiking/mountain bike/equestrian use), trail uses, length and width. If a trail upgrade project (e.g., renovating natural or stone surface to asphalt or concrete) provide the pertinent details, including width. Describe how the project will comply with the Americans with Disabilities Act of 1990 and the best available guidance to promote access for users with disabilities (where applicable).
 - ☒ b. Timeline for the project. Provide a timeline for the complete project from start to finish, including the month and year of expected completion. Note that NLT projects are expected to be completed within 4 years of the effective date of the grant contract with DNR. Indicate when any previously completed work (acquisition, environmental/archaeological clearance, and/or design) was completed and provide pertinent documentation.
 - ☒ c. Does the project provide connections to existing local trails or between other jurisdictions and/or is it on or part of the State Visionary System? Describe connections per the program objectives and indicate these on the site/conceptual map (below).
 - ☒ d. Describe any financial partnerships in the project. Provide commitment letters that describe the financial value of the contribution by the partner(s) (e.g., monetary contributions, donations of time/service or equipment/materials, land, etc.).
 - ☒ e. Potential environmental and cultural resource impacts. Identify any significant natural areas and cultural resources at or near the project site. Describe the potential resource impacts and any clearances or permits anticipated or required. If already completed, please provide documentation. Provide the DNR Early Coordination/Environmental Review letter.
- ☒ 5. Site/Conceptual Map. One overall site map showing project boundaries within the local area/municipality, significant natural areas, existing and proposed facilities, property lines, streets, etc., and drawn to scale. Be sure to include all project details such as trail location, location of other amenities, connections to other trails, labeled environmental resources, etc. (see Program Guidelines for more information).



CITY of MARION



CITY of MARION

NextLevel TRAILS

- ☒ 6. Photographs. (see Program Guidelines)
- ☒ 7. Design and Engineering Plans (if completed). Provide detailed plans for review to ensure safety, accessibility, and sustainability.
- ☒ 8. Regional/Comprehensive Plan (see Program Guidelines).
- ☒ 9. Summary Management and Maintenance Plan. Provide a description and list any funds planned for the management and maintenance of the trail and amenities (no more than 1 page).
- ☒ 10. Jurisdictional Approval Letter, and additional letters of support (if applicable). (see Program Guidelines).
- ☒ 11. Project Contact List (see Program Guidelines).
- ☒ 12. Current easement(s). One copy each of existing easements that cross the property to be developed, such as utility lines, roads, access drives, etc.
- ☒ 13. Current deed(s). Include one copy of the deed for each property to be developed.

PART B—LAND VALUE AND ACQUISITION

- ☒ 14. Parcel Map/Table (see Attachment 3). Include all easements/rights-of-way/covenants and ownership as well as any land acquisition (including acreages and/or linear footage and width).
- ☒ 15. Evidence of Value for each acquisition (or full appraisal, if available).
- ☒ 16. Letters of Intent.

PART C—OTHER ITEMS (ALL APPLICANTS)

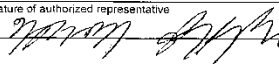
- ☒ 17. Submitted W-9 to DNRVendorForms@dnr.IN.gov.
- ☒ 18. Submitted Direct Deposit Form to DNRVendorForms@dnr.IN.gov.
- ☒ 19. Documentation showing applicant is in State Bidder Registration system.
- ☒ 20. If applicant is 501 (c)(3) organization, must provide verification of non-profit status.



CITY of MARION

1. APPLICATION FORM


APPLICATION FOR NEXT LEVEL TRAILS GRANT
 State Form 56616 (R / 12-18)
 DEPARTMENT OF NATURAL RESOURCES

APPLICANT INFORMATION		
Name of organization City of Marion		Type of organization ☒ Unit of Government ☐ Non-Profit
Address of organization (number and street, city, state, and ZIP code) 301 S Branson St		
Name of primary contact person Mikayla Marazzi		Title of primary contact person Grant Writer
Telephone number (765) 660-2421		E-mail address mikayla@ahcgrantcounty.com
PROJECT INFORMATION		
Name of project Downtown Trail Network		Significance ☒ Local ☐ Regional
Brief description of project The Downtown Trail Network is a multi-modal trail that connects the Cardinal Greenway, American Rail-Trail and State Visionary Trail, to the City of Marion's Historic Downtown Commercial District — a downtown that is experiencing tremendous growth.		
Project Location		
County (Counties) Grant County	Cities / towns / townships (if rural) Marion	Is this project part of an existing local or regional plan? ☒ Yes ☐ No
Name(s) of trail(s) (if any) this project will connect to, or extend Cardinal Greenway		
Is project offered in collaboration with another Next Level Trails applicant? ☐ Yes ☒ No If yes, name of Collaborative applicant		
Project Summary		
Total miles this project will develop 0.568	Type of trail use (check all that apply) ☒ Hiking / Pedestrian ☒ Bike ☐ Equestrian ☐ Other:	
Type of trail surface (check all that apply) ☒ Pavement type: Asphalt ☒ ADA Compliant Crushed Stone ☐ Natural ☐ Other:		
Land acquisition? (check one) ☐ Yes ☒ No	Trail corridor real estate rights held by applicant (check all that apply) ☒ Owned fee simple ☐ Easement	Estimated completion date (month, year) March 2025
FUNDING		
Cost Estimate		
Type	Estimate	
Design and Engineering (if applicable)	\$ 152,500.00	
Land Value (if applicable)		
Fee Simple		
Easement		
Trail Construction	\$ 1,274,934.00	
Total Project Cost	\$ 1,427,434.00	
Match		
Type	Value	Name of Partner (if applicable)
Cash	\$ 300,000.00	City of Marion
Cash	\$ 225,000.00	Marion Redevelopment Commission
Cash	\$ 1,000.00	Atlas Foundry
Cash	\$ 5,750.00	Individuals/Organizations
In-Kind	\$ 50,000.00	Marion Utilities
In-Kind	\$ 200,000.00	Grant County Highway Department
In-Kind	\$ 5,000.00	Cardinal Greenway
Total Match Value	\$ 786,750.00	
Percentage Match (Must meet program minimum of 20% match.)		55.1%
GRANT AMOUNT REQUESTED		\$ 640,684.00
To the best of my knowledge, information in this application is true and correct. The applicant will comply with all conditions of the program if funding is approved.		
Signature of authorized representative 		Date (month, day, year) Dec. 31, 2021



CITY of MARION



2. COST BREAKDOWN

NLT Detailed Budget							
Lead Applicant	City of Marion			Next Level Trails Grant Program			Jan 3 2022
Item	Qty	Unit Type	Per/Unit Cost	Total	Local Match	Local Match Provider	Cost Charged to Grant
Demo-concrete	14,300	SF	\$4	\$57,200			\$57,200
Demo-asphalt	13,140	SF	\$4	\$45,990			\$45,990
Demo-curb	2,840	LF	\$4	\$9,940			\$9,940
Site Preparation and Cleanup	1	LS	\$5,000	\$5,000	\$5,000	Cardinal Greenway - In-Kind	
Signs - salvage and reset	10	EA	\$100	\$1,000			\$1,000
*General Conditions	1	LS	\$90,000	\$90,000			\$90,000
Earthwork	2	AC	\$34,500	\$60,375			\$60,375
Soil Erosion/Sediment Control	1	LS	\$15,000	\$15,000			\$15,000
Asphalt (Multi-use Path)	25,200	SF	\$6	\$138,600			\$138,600
Asphalt (Intersection Plaza)	4,125	SF	\$6	\$22,688			\$22,688
Crosswalk	2,930	SF	\$6	\$17,580			\$17,580
Asphalt Patch	3,035	LF	\$2	\$6,981			\$6,981
Concrete Curb Ramp	36	EA	\$1,200	\$43,200			\$43,200
Concrete Pavement - 4"	6,150	EA	\$9	\$55,350			\$55,350
Concrete Pavement (Intersection Plaza) - 4"	3,300	EA	\$9	\$29,700			\$29,700
Concrete Barrier Curb	2,720	LF	\$35	\$95,200			\$95,200
Striping	2,720	LF	\$2	\$4,080			\$4,080
Trash Receptacles	8	EA	\$1,600	\$12,800			\$12,800
6' Benches	8	EA	\$3,000	\$24,000			\$24,000
Bike Racks	12	EA	\$500	\$6,000			\$6,000
Bicycle & Regulatory Signage	24	EA	\$400	\$9,600			\$9,600
Wire & Conduit	7,830	LF	\$20	\$156,600			\$156,600
Adjust Castings to Grade (water, gas, electric)	13	EA	\$500	\$6,500			\$6,500
Relocate Existing Electric Poles	11	EA	\$2,500	\$27,500			\$27,500
Ped. Signalization (10th and Nebraska St.)	1	EA	\$25,000	\$25,000			\$25,000
Survey	1	LS	\$32,500	\$32,500			\$32,500
Design Fees	1	LS	\$120,000	\$120,000			\$120,000
Storm Inlet	11	EA	\$2,950	\$32,450	\$16,400	Marion Utilities - In-Kind	\$16,050
8" HDPE Pipe	1,120	LF	\$60	\$67,200	\$33,600	Marion Utilities - In-Kind	\$33,600
6" Perforated Underdrain	376	LF	\$25	\$9,400			\$9,400
Pedestrian Bridge	1	LS	\$200,000	\$200,000	\$200,000	Grant County Highway Department - In-Kind	
Cash Donations				\$300,000		City of Marion - Cash	
				\$225,000		Marion Redevelopment Commission - Cash	
				\$1,000		Atlas Foundry - Cash	
				\$5,750		Individuals/Organizations - Cash	
Totals				\$1,427,434	\$786,750		\$640,684
Total Local Match					\$786,750		
Total In-Kind Donations						\$255,000	
Total Cash Donations						\$530,750	
Total Cost Charged to Grant/Grant Request						\$640,684	
Match Percentage						55.12%	





5. FINANCIAL COMMITMENTS

CASH COMMITMENTS

City of Marion	\$300,000
Marion Redevelopment Commission	\$225,000
Atlas Foundry	\$1,000
Individuals/Organization	\$5,750

IN-KIND COMMITMENTS

Marion Utilities	\$50,000
Grant County Highway Department	\$200,000
Cardinal Greenway	\$5,000

TOTAL

\$786,750
for 55.12% Local Match





DATE: November 24, 2021

TO: Next Level Trails Review Committee
Indiana Department of Natural Resources
402 W Washington Street, W271
Indianapolis, IN 46204

FROM: Jess Alumbaugh
Mayor, City of Marion, IN

RE: Commitment of Financial and Jurisdictional Support
Next Level Trails Grant Program Round 3
City of Marion's Downtown Trail Network

Dear Next Level Trails Review Committee,

The City of Marion commits to investing \$300,000 towards the City of Marion's Downtown Trail Network, subject to award of the Next Level Trails grant.

The section of the Cardinal Greenway within the City of Marion and Grant County is identified as a "Visionary Trail" by the State of Indiana, as well as being part of the American Discovery Trail. Connecting Marion's downtown commercial corridor to this national trail system will greatly benefit the City of Marion and Grant County.

After construction of the trail, the City of Marion will take over maintenance of the trail and pedestrian bridge for a minimum of 25 years.

A handwritten signature in black ink, appearing to read "Jess Alumbaugh".
Mayor, City of Marion

A handwritten signature in black ink, appearing to read "Julie E. Flores".
Controller, City of Marion



DATE: November 30, 2021

TO: Next Level Trails Review Committee
Indiana Department of Natural Resources
402 W Washington Street, W271
Indianapolis, IN 46204

FROM: Marion Redevelopment Commission
City of Marion, IN

RE: Next Level Trails Grant Program Round 3
City of Marion's Downtown Trail Network

Dear Next Level Trails Review Committee,

On behalf of the Marion Redevelopment Commission (MRC), I am providing this letter of unanimous support and financial contribution for the above referenced project. Our mission is to address the conditions associated with areas in need of redevelopment and the underutilization of land and/or barriers to development in the City of Marion. Multi-modal transportation is paramount to making our community more connected and accessible.

As the top priority "economic driver" identified in the City's 2019 Downtown Revitalization Plan, MRC fully endorses the development of a seamless trail system connecting the Marion Riverwalk to the Cardinal Greenway through Downtown Marion. The proposed Downtown Trail Network is a 0.5 mile bicycle and pedestrian pathway that closes the gap between local and regional trails; the Marion Riverwalk (2.25 miles) and the Cardinal Greenway, a regional 62-mile trail that is part of the State Visionary Trail System Corridor.

On September 11, 2019, the MRC voted to commit \$225,000 towards two grant projects for construction of the Downtown Trail Network—the Office of Community and Rural Affairs' (OCRA) Main Street Revitalization Program (MSRP) and the Next Level Trails Grant Program (see attached Meeting Minutes). As a result of the COVID 19 pandemic, Main Street Marion, an independent local nonprofit Main Street organization, no longer has the capacity to meet OCRA's threshold requirements to be eligible for MSRP funding; therefore the City is ineligible to apply for the MSRP grant. The Marion Redevelopment Commission is re-allocating that funding towards the City's pursuit of Round 3 of the DNR's NLT Grant Program.

MRC pledges \$225,000 towards the construction of the Downtown Trail Network, subject to award of the grant.

Sincerely,



Jacquelyn Dodyk
Member and Mayor's Appointee
Marion Redevelopment Commission

301 South Branson St. Marion, IN 46952 | 765.662.9931 | www.cityofmarion.in.gov





CITY of MARION

MARION REDEVELOPMENT COMMISSION**BOARD MEETING****September 11, 2019**

MEMBERS PRESENT: Steve Smithley, Ed Merchant, Todd Nicholson, Jacquie Dodyk, and Deb Cain

MEMBER ABSENT: Steve Henderson

OTHERS PRESENT: Janet Pearson, Herb Spitzer, Jerry Foustnight, Mike Flynn and Mayor Jess Alumbaugh

Meeting called to order at 10:00 am by Steve Smithley.

Motion to approve the minutes from the March 19, 2019, and June 18, 2019 meeting- Ed Merchant; seconded Deb Cain.

Motion carried.

Financials

Janet explained the financials and what has been paid out of the Redevelopment Account as well as the revenues. There is a balance of \$218, 632.98 in the account. The account is at First Farmers Bank.

No action needed.

3rd Street Courtyard

Steve Smithley explained there was discussion about leasing the courtyard to Mac123 but it would mean Mac123 would have two landlords, us and Mike Halstead. Basically in the discussion Mike Halstead decided he would buy it to go with the building. They are going to make renovations such as landscaping, structures that will not attach to the Glickfield building for shade and get rid of the fake river. The board needs to give permission to appraise the courtyard and then we will come back for the price. We have to get two appraisals. Motion to approve for the courtyard to be appraised-Jacquie Dodyk; seconded Ed Merchant. Motion carried.

Herb Spitzer stated that once the appraisals are back then the process for advertising and publishing will begin.

Downtown plan and grant projects

Jacquie Dodyk explained that there have been a number of groups involved in the downtown revitalization plan. The consultant that was in charge of putting this all together was Scott Burgis. He had the right experience to complete the scope of work that needed to be approved by a state agency offering grants for downtown. The revitalization plan has received the informal nod from those that have reviewed it at the state and it is just a formality for them to send something stating it is approved. The next step is to have city council approve the plan. This plan is an amendment to the 2030 comprehensive plan. **There are two grants that we can apply for now.**

The two projects are the local trail connector project (Next Level Grant Program) and the downtown streetscape improvements project (Main Street Revitalization Program). The Downtown MSRP Project will infill underground vaults beneath existing sidewalks on the west side of South Washington Street in the City of Marion between 3rd Street on the north and 5th Street on the south including; demolition of existing concrete sidewalks, infill of underground vaults, new sidewalks with bike and pedestrian enhancements and curb ramps within the same two block stretch. The project is about one million dollars (\$1,000,000.00). The Community



CITY of MARION

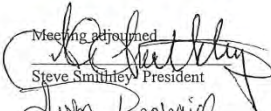
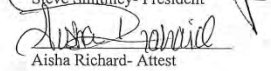


Foundation agreed to \$140,000.00, \$600,000 available from the grant, \$85,000 from the city. This project would need \$50,000 by mid-2020 and another \$125,000 by the first quarter of 2021. There will be eighteen months to complete the project from date of award in January 2020.

The "Next Level" Grant is for the connection of South Washington Street to the Cardinal Greenway at 10th St. The request is for the Redevelopment Commission to commit \$50,000 by mid-2020 and another \$250,000 by 2021/2022. At the very minimum you have to have the twenty percent of the project cost. This is the same engineering firm that did the downtown Indianapolis trail. There will be four years to complete the project.

For the MSRP grant the total being asked for is \$175,000 and for the Next Level grant it is \$300,000 for a total of \$475,000 for the two projects over two to three years.

Motion to commit \$225,000 split between the two projects over two years; \$175, 000 for the MSRP and \$50,000 for the trail- Deb Cain; seconded Ed Merchant.
Motion carried.

Meeting adjourned

Steve Smithley, President

Aisha Richard- Attest





ATLAS FOUNDRY COMPANY, INC

MANUFACTURING QUALITY GRAY IRON CASTINGS SINCE 1893
ISO 9001 REGISTERED
www.atlasfdry.com

001 N Henderson Ave
Marion, IN 46952-3348

Phone 765 662 2525
Fax 765 662 2902

November 30, 2021

Mr. Bob Bronson, Section Chief
Grant Programs, Next Level Trails
Indiana Department of Natural Resources
402 W Washington St, W271
Indianapolis, IN 46204

Dear Mr. Bronson,

Atlas Foundry Company Inc was established in 1893 and has been part of the Marion Community for over 125 years. Atlas Foundry Company fully support the City of Marion in developing the Downtown Trail network.

This project would offer new opportunities to Marion residents to access Downtown Marion as well as access the Cardinal Greenway, a regional 62-mile trail that is part of the State Visionary Trail System Corridor. Atlas Foundry Company believes this project will enhance quality of life for Marion residents, making the community more connected and accessible for both recreational and transit use.

Atlas Foundry Company commits to serving as a partner in creating this Downtown Marion Trail Network. We believe in this project to such an extent that Atlas Foundry Company pledges \$1000 towards the Next Level Trail project connecting the Cardinal Greenway to Downtown Marion and making Marion more accessible to tens of thousands of residents from surrounding towns and counties.

Respectfully,

A handwritten signature in black ink, reading "James Gartland".

James Gartland
President, Atlas Foundry Company

INDWES.EDU





Financial Partners

In addition to the City of Marion, Marion Redevelopment Commission, Marion Utilities, and the Grant County Highway Department, we have **37** additional financial partners participating in the Downtown Trail Network project.

A total of **\$5,750** additional dollars in cash were pledged by a variety of businesses, organizations, community leaders, and residents of Grant County that believe in the importance of the Downtown Trail Network to such an extent that they financial contributed their personal, company, and organization finances to the project.

The pledges are documented in the following pages.

Thanks,

A handwritten signature in black ink, reading "Jess Alumbaugh", written over a horizontal line.



Marion Utilities

1500 N. Washington St.
Marion, IN 46202
www.marionutilities.com

Chuck Binkerd
Executive Director
cbinkerd@marionutilities.com
765.664.2391, ext. 112

January 3, 2022
Next Level Trails Review Committee
Indiana Department of Natural Resources
402 WWashington Street, W271
Indianapolis, IN 46204

Re:
Updated Letter of Financial Commitment
Next Level Trails Grant Program Round 3
City of Marion's Downtown Trail Network

Dear Next Level Trails Review Committee,

Marion Utilities agrees to partner with the City of Marion on the Next Level Trails Grant Application to fund the storm sewer modifications associated with the Downtown Trail Network.

Marion Utilities commits to funding the infrastructure improvements for storm sewer relocation and modification associated with the project, subject to being awarded the Next Level Trails Grant. When the project goes out to bid, an engineering firm will be selected to perform the construction costs associated with the storm water system modification required for the project. Marion Utilities commits to funding these construction costs estimated at a value of \$50,000. When the engineering firm is selected and the work is underway, Marion Utilities will provide copies of all progress payments (payments requested and made). Additionally, Marion Utilities will use the form displayed on the following page to collect information regarding the type of labor and pay rates as well as equipment and materials utilized.

Marion Utilities fully supports the Downtown Trail Network as a crucial project to increasing connectivity in our community. Connecting the Cardinal Greenway - a "Visionary Trail" that is part of the American Discovery Trail.

This project will be beneficial to both the County and the City of Marion.

Sincerely,



Chuck Binkerd
Director
Marion Utilities





Date: January 3, 2022

To: Next Level Trails Review Committee
County Commissioners, Grant County, IN

From: Updated Commitment of Financial and Jurisdictional Support

RE: Downtown Trail Network

The Grant County Highway Department agrees to work with the City of Marion to fund a pedestrian bridge with attached pedestrian trail/sidewalk spanning Boots Creek. This bridge falls under the jurisdiction of Grant County and will run along the proposed Downtown Trail Network adjacent to 10th Street in Marion, IN. After construction of the trail the Grant County Highway Department will take over maintenance of the pedestrian bridge for the lifetime of the structure (minimum 25 years).

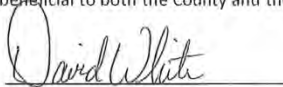
The 10th Street Bridge includes a pedestrian and vehicular bridge and sidewalk. The project design is currently being completed by Beam Longest and Neff (BLN); estimates for the project have prepared and are attached to this email. To summarize: The project design is estimated at \$186,000; the right-of-way is estimated at \$20,000; and the total construction is estimated at \$950,000. Of the \$950,000 total construction cost, the pedestrian bridge and sidewalk is estimated at \$200,000.

With these updated estimates, the Grant County Highway Department commits to an in-kind donation valued at \$200,000 to complete the pedestrian bridge and sidewalk portion of the 10th Street Bridge spanning Boots Creek along the proposed Downtown Trail Network.

The project will require cranes, excavators, and a list of other machinery. The construction of the project is estimated to last approximately 6 months, beginning in early 2023. The general contractor will be selected at bid letting. Once the general contractor is selected, additional information will be provided. When progress payments are made to the general contractor, copies of the payment requests and payments made will be provided. Additionally, the Grant County Highway Department will use the form displayed on the following page to collect information regarding the types of labor, hours, rate/wage as well as materials and equipment utilized.

The Grant County Highway Department commits to constructing a new pedestrian bridge over Boots Creek with an attached pedestrian trail/sidewalk estimated at \$200,000 to join the construction of the Downtown Trail Network.

The section of the Cardinal Greenway in Marion and Grant County is identified as a "Visionary Trail" by the State of Indiana, as well as being part of the American Discovery Trail. Connecting the local trail network to this national trail system will be beneficial to both the County and the City of Marion.



David White, Superintendent
Grant County Highway Department





(765) 287-0399
cardinalgreenways.org

January 3, 2022

RE: Updated Letter of Financial Commitment
Grant Programs, Next Level Trails
Indiana Department of Natural Resources
402 W. Washington Street, W271
Indianapolis, IN 46204

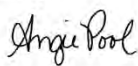
The Cardinal Greenway, Inc. Board of Directors and the local Grant County volunteer steering committee continue to support the City of Marion in developing the Downtown Marion Trail Network. The Cardinal Greenway has long established connections as a vital component to the success of our trail system. Trail connections to adjacent neighborhoods, to schools, to businesses, to parks and to downtowns all help create an active, vibrant community to live and work in.

We truly believe a Downtown Marion trail system is a positive continuation of plans long in place to help Marion and Grant County be a better community and one that not only attracts new residents and businesses but one that everyone is proud to call home and stay. We also are excited about the expansion of the trail network and the safe pathway to bring people from the Cardinal Greenway to Downtown Marion. We envision our thousands of trail users each year enjoying the local restaurants, shops and all that Marion has to offer. Cardinal Greenway, Inc. believes this project will enhance quality of life for Marion residents, making the community more connected and accessible for both recreational and transit use.

Cardinal Greenway, Inc. commits to serving as a partner in creating this Downtown Marion trail system. We believe in this project to such an extent that we, Cardinal Greenway, Inc., pledge \$200 cash and commit to performing the site preparation and cleanup as an in-kind donation valued at \$5,000. Below is an outlined estimate of the in-kind donation. Additionally, the Cardinal Greenway would provide the site clean-up crew with gloves, minor hand tools needed, blowers, use of our chipper if needed, and trash bag, etc. These items would be an additional contribution to the \$5,000 value of staff time and use of our skid steer.

City of Marion Next Level Trails Round 3 In-Kind Donations																
Donor	Donation Amount	Application of In-Kind Donation	Professional Labor				Unskilled Volunteer Labor				Skilled Volunteer Labor				Equipment Use	
			Labor Type	Hours	Rate	Total	Labor Type	Hours	Rate	Total	Labor Type	Hours	Rate	Total	Equipment	Value
Cardinal Greenway	\$5,000	Site Preparation and Cleanup	Equipment and Operator	76	\$50	\$1,800	Site work clean up	40	\$10	\$400	Site prep	40	20	\$800	Skid Steer	Included in Pro Labor

Sincerely,



Muncie Headquarters
700 E. Wisor Street, Muncie, IN 47305

Grant County Office
P.O. Box 2071, Marion, IN 46952

Wayne County Office
P.O. Box 2411, Richmond, IN 47375

One Trail . . . Actively Connecting Our Communities



www.cityofmarion.in.gov



6. PROJECT NARRATIVE

a. Detailed Description

The first installment of the Downtown Trail Network is a 0.57 mile-long multi-use path connecting the Cardinal Greenway on the west to Washington St. on the east. This trail is one segment of a larger municipal project identified in the City's 2019 Downtown Revitalization Plan to physically connect the Mississinewa Riverwalk to the downtown business district, various social and cultural landmarks, and the Cardinal Greenway, which will become a part of the Great American Rail-Trail. The trail is considered a quality of life improvement that will encourage healthy living and active lifestyles, spur economic development, and physically connect the Marion community to its various districts, existing trails, and regional and national trail systems.

Physically, the Downtown Trail Network will be a 9' wide, multi-use, asphalt trail with 18" asphalt shoulders. The trail will be offset from the street and curbline by a 5' wide tree lawn/stormwater planter that will also act as an amenity zone for new pedestrian lighting, seating, signage, and other amenities. INDOT and ADA compliant curb ramps will be installed and painted crosswalk improvements will be implemented to ensure safe passage across intersecting roadways and private drives.

The trail will follow 10th Street for approximately 0.3 miles from the existing Cardinal Greenway on the west to Boots Street on the east. Along 10th Street specifically, the trail will be accommodated by shifting the northern curb line south and eliminating on-street parallel parking to create adequate space for the trail development. This curb line shift will require some stormwater inlet relocation and enhancements, however, all work will be done within the existing right of way. Near the west end of the trail, one stream crossing will occur. Grant County regulates this stream and intends to fund pedestrian bridge enhancements to accommodate the trail crossing. The existing pedestrian bridge is too narrow to accommodate a multi-use path. Travelling east, the trail will pass by multiple businesses and homes, a church, and vacant properties before arriving at Boots Street.

At Boots Street, the trail will turn north and travel approximately 0.1 mile (1 block) to 9th Street. Along the length of Boots Street, the trail will be accommodated by shifting the west curb line east and narrowing the travel lane. Boots Street is a one-way street with an excessively wide 16' travel lane and 8' on-street parking lane. On-street parking will be maintained and all work will be completed within the right of way. Immediately north of 10th Street, a railroad crossing will require coordination and advanced pedestrian warning. The trail will pass immediately adjacent to four residences and will provide access to the locally significant Quilter's Hall of Fame and Myer's Drive In. Utility impacts are expected to be minimal.





At 9th Street, the trail will turn east and travel approximately 0.1 mile (1 block) along the north side of the street to Washington Street. Along 9th Street, it is anticipated that the northern curbline will shift south and the travel lanes will be narrowed. At Washington Street, the trail will turn north and travel approximately 0.13 mile (2 blocks) along the west side of the street to 9th Street. Along Washington Street, it is anticipated that the western curbline will shift east and travel lanes will be narrowed.

The trail will end at the intersection of 7th Street and Washington Street where the City's Historic Downtown Commercial District begins. This intersection will include a trailhead/sign with the words "Entrance to the City of Marion's Historic Downtown Commercial District" designed by the City's on-retainer design firm Marion Design Company. At this intersection, the trail-user will be directly adjacent to Marion Public Library and can continue down the City's 12 foot sidewalk towards Marion Family Optometry and Marion Civic Theatre then Boston Hill Center, Ridley Tower, 5th Street Commons, the Courthouse Square, the entire downtown commercial district, and much more!

A future City project will extend the Downtown Trail Network north to the Mississinewa Riverwalk and Ballard Field and future Riverside Park. The Downtown Trail Network is a priority project of the 2019 Downtown Marion Revitalization Plan and featured in Marion's 2030 Comprehensive Plan. The Downtown Trail Network project has wide-spread public support which has been demonstrated through public feedback meetings, downtown business committees, and community surveying. The project has a strong economic advantage and promises wide-spread social benefits for all people in Marion.

The City of Marion is dedicated to providing a comprehensive trail network to all citizens equally. The entirety of the downtown trail network will be completely accessible to all users. The crosswalks will be designed in a way that allows for seamless ADA access to any users along the length of the trail. The trail will be 12 feet wide for ADA accessibility.

The City has prepared a list of benefits that Downtown Trail Network will provide to the community of Marion. (See on next page)





b. Proposed Trail Benefits

The Downtown Trail Network project will provide wide-spread benefit to the Marion community in the following ways:

1. Addressing public safety through the infill of underground vaults that currently pose threats to pedestrian passage and creating bike paths where streets currently pose threats to bikers.
 - Just this year, the sidewalks at 4th St and Washington collapsed in front of Ridley Tower—demonstrating how real the public safety threats of our downtown sidewalks are.
 - Hazards currently experienced by bikers include:
 - 1) Lack of visibility for cyclists (Intersections on sidewalks);
 - 2) Potential of hitting a consumer (Intersection with storefronts);
 - 3) Biking by cars (No clear path on street); and
 - 4) Potential of being hit by parked car doors (Collision with door)
 - A multi-modal trail with a dedicated bike path will provide a clear pathway for cyclists thus alleviating potential hazards.
2. Creating recreational outdoor spaces that provide opportunities for residents to exercise, gather, and be in community.
 - The pandemic has demonstrated the importance of public open spaces; they provide socially-distanced space for recreation at a time when other facilities such as gyms were closed. Trails are critical elements of a successful public health response and recovery.
 - Downtown businesses, such as Obi's BBQ and Ashley's Ice-cream, plan to incorporate outdoor seating once the sidewalks are safe and improved.
3. Increasing transportation access and equity through the creation of alternative transportation infrastructure.
 - Investing in trails help address racial and socio-demographic disparities. Communities of color and low-to-moderate income neighborhoods suffer from lack of access to outdoor amenities, trails, and parks. The Downtown Trail Network will provide a recreation trail to Qualified Census Tract # 0002.00 residents, which has a 47.1% minority population with 31.75% living below the poverty line.

	0002.00 Tract	0002.00 Tract	0002.00 Tract	Grain Co.	Indiana
Demographics					
Minority Population	25,000	47.1%	25,000	15,000	21,700
Median Household Income	\$14,500	\$12,500	\$12,500	\$14,500	\$14,500
Unemployment	11.40%	11.40%	11.40%	11.40%	11.40%
Population	8,100	11,100	8,100	8,100	8,100
Area	2.70%	2.70%	2.70%	2.70%	2.70%
Income					
Population	8,100	11,100	8,100	8,100	8,100
Median Income	\$14,500	\$12,500	\$12,500	\$14,500	\$14,500
Median Income	\$14,500	\$12,500	\$12,500	\$14,500	\$14,500
Median Income	\$14,500	\$12,500	\$12,500	\$14,500	\$14,500
Median Income	\$14,500	\$12,500	\$12,500	\$14,500	\$14,500



4. Establishing a tourism asset to the community that is resilient in the face of economic and social disruption.
 - Investing in the "outdoor economy" is critical to post-pandemic recovery.
5. Assisting businesses most impacted by the pandemic through creating and improving routes of access directly to their front doors.
6. Providing corridors for broadband, storm water, and other utilities.
 - Trails provide a well-documented benefit to storm water through water flow regulation and improved capture and reuse.
 - Residents living downtown have expressed their grievances with puddles and hope that the project's sidewalk improvements and storm water planters positively impact them.



c. Project Timeline

The City of Marion anticipates an approximate completion date of two (2) years and eleven (11) months from the effective date of the grant award to complete the Downtown Trail Network. Upon award, contract negotiation with the design consultant will begin immediately as well as the project survey and environmental and design work.

Anticipated timeline for the Downtown Trail Network below:

Task Name	Duration	Start	Finish	Year			
				2022	2023	2024	2025
PROJECT AWARD	0 days	4/1/22	4/1/22				
CONTRACTS	30 days	5/1/22	5/1/22				
DESIGN	643 days	5/1/22	2/3/24				
Survey	60 days	5/1/22	7/28/22				
Stage 1 Plans	45 days	7/28/22	9/30/22				
Client Review	30 days	9/30/22	10/30/22				
Preliminary Field Check Plans	60 days	10/30/22	12/30/22				
Preliminary Field Check	0 days	1/11/23	1/11/23				
Geotechnical Investigation	45 days	1/25/23	3/15/23				
Pavement Design	30 days	3/15/23	4/15/23				
Stage 3 Plans	60 days	4/1/23	6/1/23				
Client Review	30 days	6/1/23	7/1/23				
Final Tracings	30 days	2/4/24	3/4/24				
Client Review	30 days	3/4/24	4/4/24				
Client Contracts	30 days	4/4/24	5/4/24				
Client Processing and Bid Review	30 days	5/4/24	6/4/24				
Contractor Notice to Proceed	0 days	6/4/24	6/4/24				
PERMITS	212 days	1/11/23	8/11/23				
Permit Applications	30 days	1/11/23	2/11/23				
Permit Processing	180 days	2/11/23	8/11/23				
Permit Approval	0 days	8/11/23	8/11/23				
Section 106	180 days	2/11/23	8/11/23				
UTILITY COORDINATION	624 days	5/1/22	1/15/24				
Initial Notices Sent to Utilities	0 days	5/1/22	5/1/22				
Preliminary Plans to Utilities	0 days	12/30/22	12/30/22				
Pre-Final Plans to Utilities	0 days	6/21/23	6/21/23				
Utility Relocation Work							
Plans/Agreements	180 days	6/1/23	12/1/23				
Utility Certification	0 days	1/15/24	1/15/24				
TEMPORARY RIGHT-OF-WAY ACQUISITION (IF NECESSARY)	270 days	1/4/23	2/4/24				
Title Searches	15 days	1/4/23	1/19/23				
Right-of-Way Engineering	60 days	1/4/23	3/4/23				
APA's	90 days	2/4/23	5/4/23				
Appraising	90 days	4/4/23	7/4/23				
Review Appraisals	90 days	6/4/23	9/4/23				
Right-of-Way Buying/Certification	180 days	8/4/23	2/4/24				
CONSTRUCTION	270 days	6/4/24	3/4/25				

Please note that timeline of the Downtown Trail Network will, in no way, be hindered by the Grant County Highway Department's construction of the pedestrian bridge over Boots Creek. There is a current pedestrian bridge over Boots Creek, which accommodates multi-modal usage. When the County replaces the pedestrian bridge, it will be widened with a brand new sidewalk to accommodate a higher volume of multi-modal use. The timelines of these two projects (the County's replacement of the pedestrian bridge over Boots Creek and the Downtown Trail Network) will not affect one another. The construction and usability of the trail is not dependent on the County's timeline.



d. Connections to Existing Trails/State Visionary System

The Downtown Trail Network provides a direct connection to the Cardinal Greenway which is a part of the Great American Rail-Trail and State Visionary System. Additionally, the Cardinal Greenway currently links Sweetser on the north to Marion, Gas City, Matthews, Gaston, Muncie, Medford, Blountsville, Losantville, Economy, Williamsburg, Webster, and Richmond on the south.

The development of the Downtown Trail Network will provide immediate connections to the following amenities: Boots Creek, Quilter's Hall of Fame, the historic PCC & St. Louis Trail Depot, Myer's Drive-In, Circle K, Affordable Housing Corporation, Marion Public Library, and most importantly, the entrance to the Historic Downtown Commercial District.

Furthermore, the Downtown Trail Network is the foundation of the City's downtown trail system. The City plans to extend the Downtown Trail Network to physically connect to the Mississinewa Riverwalk, a 2.25-mile trail that follows the Mississinewa River, passing by the hospital, residential areas, an elementary school, the dam, 3 restaurants, and eventually connecting to Matter Park. Matter Park is a 101-acre park that features 6.3 acres an award-winning garden and monarch butterfly garden, a beautiful event center, tennis courts, a disc golf course, picnic areas, multiple playgrounds, an amphitheater, and more. The Gardens of Matter Park features 7,000 annual plants, shade structure, bronze statues, and various seating, all within decorative fencing. A physical connection between the Cardinal Greenway and Matter Park will provide thousands of residents and tourists direct access to this gem.

The City's American Rescue Plan (APRA) committee is in the process of developing its spending plan with more than \$6 million that has been allocated to Marion under the American Rescue Plan Act (ARPA). Committee members are reviewing the 2019 Downtown Revitalization Plan and seeking additional public input to prioritize spending. One of the projects under consideration is the extension of the Downtown Trail Network leveraged by funding from the Next Level Trail Grant Program. The City has until 2024 to develop its spending plan and in the meantime, the City will be pursuing other funding opportunities to complete the extension of the Downtown Trail Network. The City is prioritizing projects with strong resident support and wide-spread community benefit; this includes projects that benefit historically marginalized residents, low-income people, and people with disabilities.





e. Financial Partnerships

A total of \$786,750 in financial partnerships have been identified for completion of the Downtown Trail Network. This equates a 55.12% match.

Please refer to **Appendix B** for commitment letters and additional financial information and **Appendix G** for details regarding in-kind commitments.

Cash financial commitments include the following:

City of Marion	\$300,000
Marion Redevelopment Commission	\$225,000
Atlas Foundry	\$1,000
Various Individuals & Businesses	\$5,750
Total	\$530,750

In-kind financial commitments include the following:

Marion Utilities	\$50,000
Grant County Highway Department	\$200,000
Cardinal Greenway	\$5,000
Total	\$255,000



f. Environmental, Historical, Archaeological, and Architectural Clearance and Permits

The Downtown Trail Network will require the crossing of Boots Creek which is a direct tributary to the Mississinewa River. While there is an existing pedestrian bridge located at this crossing, the bridge will need to be widened and/or reconstructed to accommodate the width of the proposed path. This crossing will require, at a minimum, a Construction in a Floodway Permit and coordination with IDEM and the DNR. As the County is planning to fund the bridge reconstruction, it is assumed this permitting will be done in coordination with that project separate from the Next Level Trails grant funding.

Portions of 10th Street itself are also located within the floodway and the 100 year floodplain. It is anticipated that the trail will require at minimum, a Construction in a Floodway permit.

While traveling along Boots Street, the Downtown Trail Network will pass in proximity of the Webster, George, Jr. and Marie Daughtery House at 926 S. Washington St. which is listed on the National Register of Historic Places (File # NR-1066). The trail will be at the rear of the property and on the opposite side of Boots Street. The trail will also pass the rear of the property of two historic houses, 922 S Washington Street and 903 S Washington St (Thornburg House), along Boots Street. It is not anticipated that any adverse effects to the properties will be noted.

While traveling along Washington St, the Downtown Trail Network will pass in front of three historic houses: 804 S Washington St (James Sweetzer House), 722 S Washington St, and 718 S Washington St. The trail will be in the City's Right of Way along the front of their properties and it is not anticipated that any adverse effects to the properties will be noted.

Additionally, the Downtown Trail Network will pass within proximity of the PCC & St. Louis Train Depot at 1002 S. Washington St. which is listed on the National Register of Historic Place (File #: NR-2522), a historic house at 908 S. Washington St, a historic house at 816 S Boots St, Gethsemane Episcopal Church, and the Marion Carnegie Library.

Additional data on historically significant properties within proximity of the trail are included in the ERR Review Packet found in the **Appendix A** of this document.

Please see the follow page for the DNR Early Coordination Letter and its submission. Please find the full submission in **Appendix A** of this document.

A response from the DNR was received on 12/30/2021 and is attached as **Appendix F**.



CITY of MARION

November 30, 2021

Christie Stanifer,
Environmental Coordinator
Indiana Department of Natural Resources Division of Fish and Wildlife
402 West Washington St, Room W273
Indianapolis, IN 46204-2781

RE: City of Marion, Greenway to Downtown Connection

Dear Ms Stanifer,

The City of Marion is preparing an environmental review regarding a project application for funding from the Department of Natural Resources Next Level Trails Grant Program. The proposed project features connecting the Cardinal Greenway Trail to the Historic Downtown Marion District via a 0.56 mile asphalt trail. The City of Marion requests your review of this proposed project to determine the potential for any adverse environmental impacts.

The work of the project includes streetscape enhancements to the north side of 9a Street, the west side of Boots Street, the north side of 10th Street, and the west side of Washington St including: demolition of existing concrete sidewalks, new asphalt sidewalks with bike and pedestrian enhancements and curb ramps.

No known environmental, historical, archeological, or architectural permits are needed. The City of Marion own all Right-of-Way for the duration of the trail.

Enclosed you will find the Site/Conceptual Maps, Flood Plain Map, Projected Site Photographs, Interim Report of Historically Significant Properties and the State Historic Architectural and Archaeological Research Database (CHAARD) Report for Significant Properties.

Please provide written comments to the following:

Sam Ramsey
301 S Branson St
Marion, IN 46953

Should any significant changes be proposed to the location and/or scope of the proposed project, you will be notified in writing prior to the initiation of any construction activities for the opportunity to review and comment on any such changes. Please contact Sam Ramsey at: sramsev@cityofmarion.in.gov or 765-662-9931 if you have any questions or require additional information.

Thank you for your assistance.

Sincerely,
The City of Marion



CITY of MARION



CITY of MARION

From: [Mikayla Marazzi](#)
 To: ["environmentalreview@dmr.in.gov"](mailto:environmentalreview@dmr.in.gov)
 Subject: Downtown Trail Network Environmental Review
 Date: Tuesday, November 30, 2021 6:37:23 PM
 Attachments: [ERR Review Packet.pdf](#)

Christie,

The City of Marion is preparing an environmental review regarding a project application for funding from the Department of Natural Resources Next Level Trails Grant Program. The proposed project features connecting the Cardinal Greenway Trail to the Historic Downtown Marion District via a 0.56 mile asphalt trail. The City of Marion requests your review of this proposed project to determine the potential for any adverse environmental impacts.

Attached you will find the Letter, Site/Conceptual Maps, Flood Plain Map, Projected Site Photographs, Interim Report of Historically Significant Properties and the State Historic Architectural and Archaeological Research Database (CHAARD) Report for Significant Properties.

Sincerely,

Mikayla Marazzi
 Development Director

Affordable Housing and Community Development Corporation
 812 South Washington Street
 Marion, IN 46953-1987
 Office 765.662.1574 x105
 Office Fax 765.662.1578
 Cell 765.660.2421
mikayla@ahcindiana.org



Affordable Housing
 COMMUNITY DEVELOPMENT CORPORATION



CITY of MARION



7. SITE/CONCEPTUAL MAPS (BELOW)

a. Map 1a - Project Location

- From West to East, the project starts at the 10th Street northern entrance to the Cardinal Greenway. The project follows the northern curblane of 10th Street to the intersection of Boots Street. At Boots Street, the project turns north and follows the west curblane to 9th Street. At 9th Street, the project turns west and follows the north curblane to Washington Street. At Washington Street, the project turns north and follows the west curblane of Washington Street to 7th Street. The project ends at the intersection of Washington Street and 7th Street

Map 1b – Project Connection to Other Amenities

- This map shows the project's connection to existing trails (the Cardinal Greenway, Historic Downtown Commercial District, and Mississinewa Riverwalk); other Counties/Municipalities (Gas City, Jonesboro, Converse, Muncie, etc.); and other schools, parks, commercial centers, and other local attractions.

Map 1c – Project's Connection to the Marion Downtown Commercial Historic District

- This map shows the project's immediate connection to the entrance of Marion's Downtown Commercial Historic District, as identified by the State Historic Architectural and Archaeological Research Database and Structure Map (SHAARD).

b. Map 2 to 7 - Detailed Site Conceptual Maps (West to East)

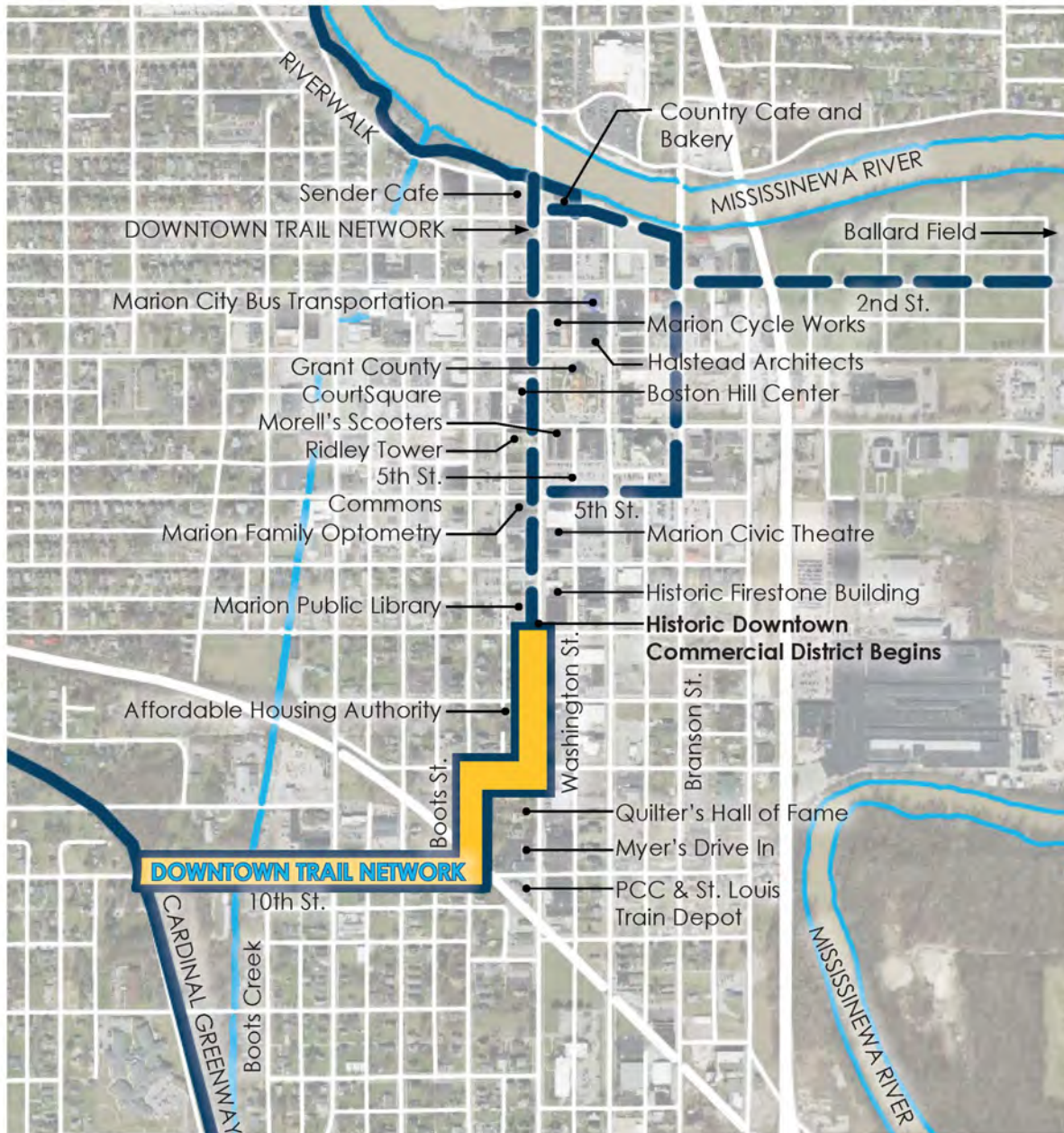
- Map 2 to 5 – proposed trail along north side of 10th Street from trailhead connecting to Cardinal Greenway, over improved pedestrian bridge, to S Boots Street.
- Map 5 to 6 – proposed trail along west side of S Boots Street, going north to 9th Street.
- Map 6 to 7 – proposed trail along north side of 9th Street, from S Boots Street, going east to S Washington Street, where it would connect to the future Downtown Trail Network.

c. Cross-Sections 1-6

- Cross Section 1 to 2 – Existing and proposed cross-sections of 10th Street indicating proposed trail development
- Cross Section 2 to 4 – Existing and proposed cross-sections of Boots Street indicating proposed trail development
- Cross Section 5 to 6 – Existing and proposed cross-sections of 9th Street indicating proposed trail development
- Cross Section 7 to 8 – Existing and proposed cross-section of Washington Street indicating proposed trail development

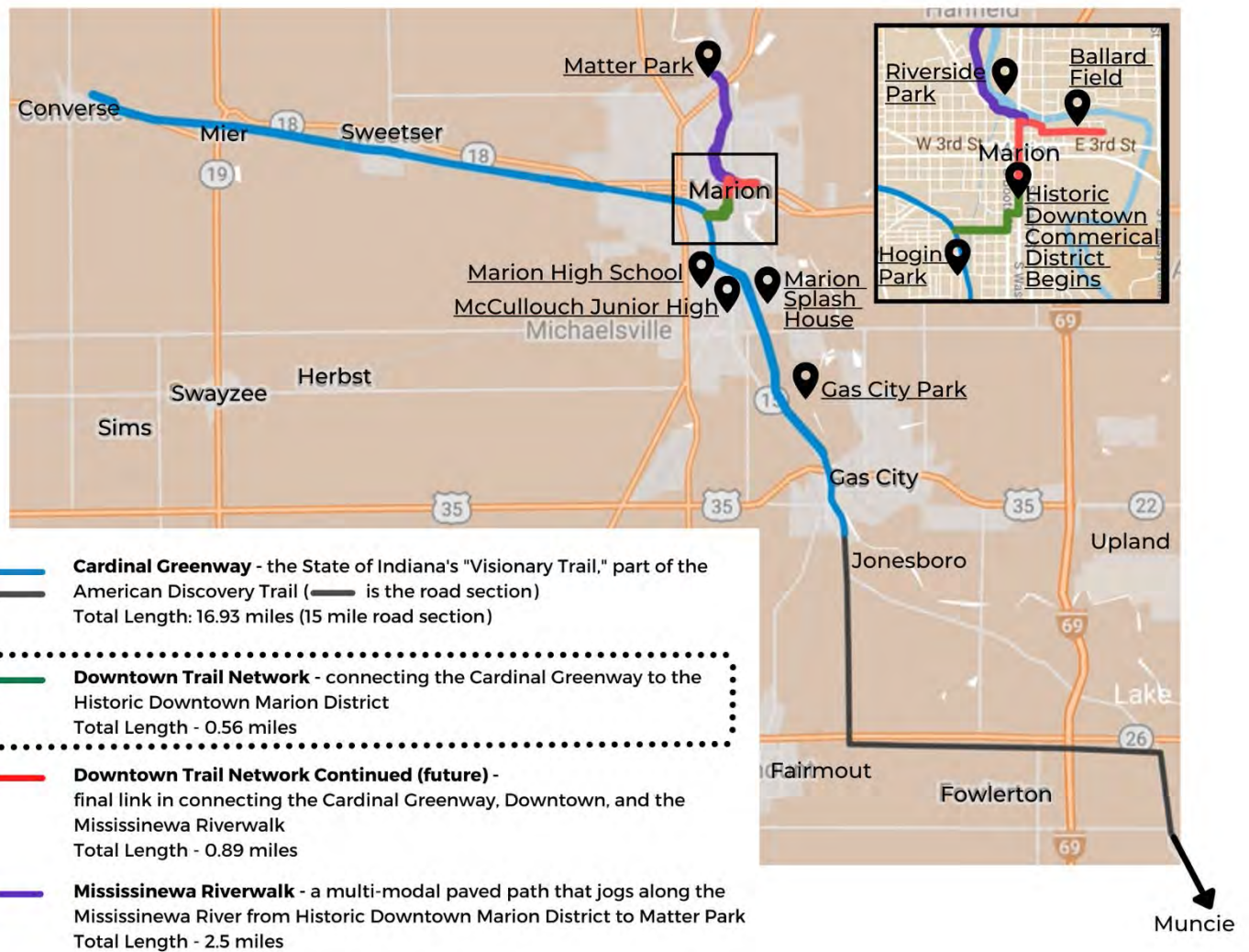


Map 1a



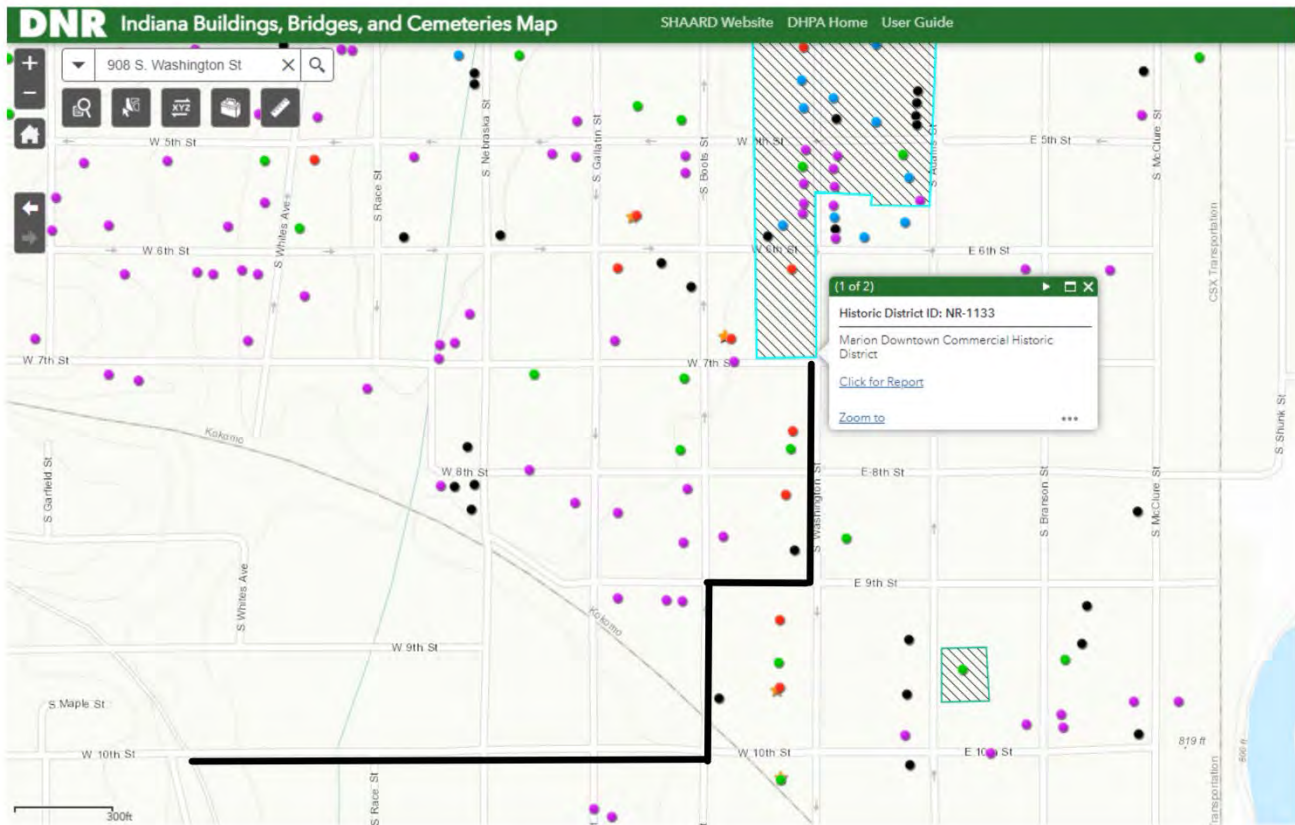


Map 1b



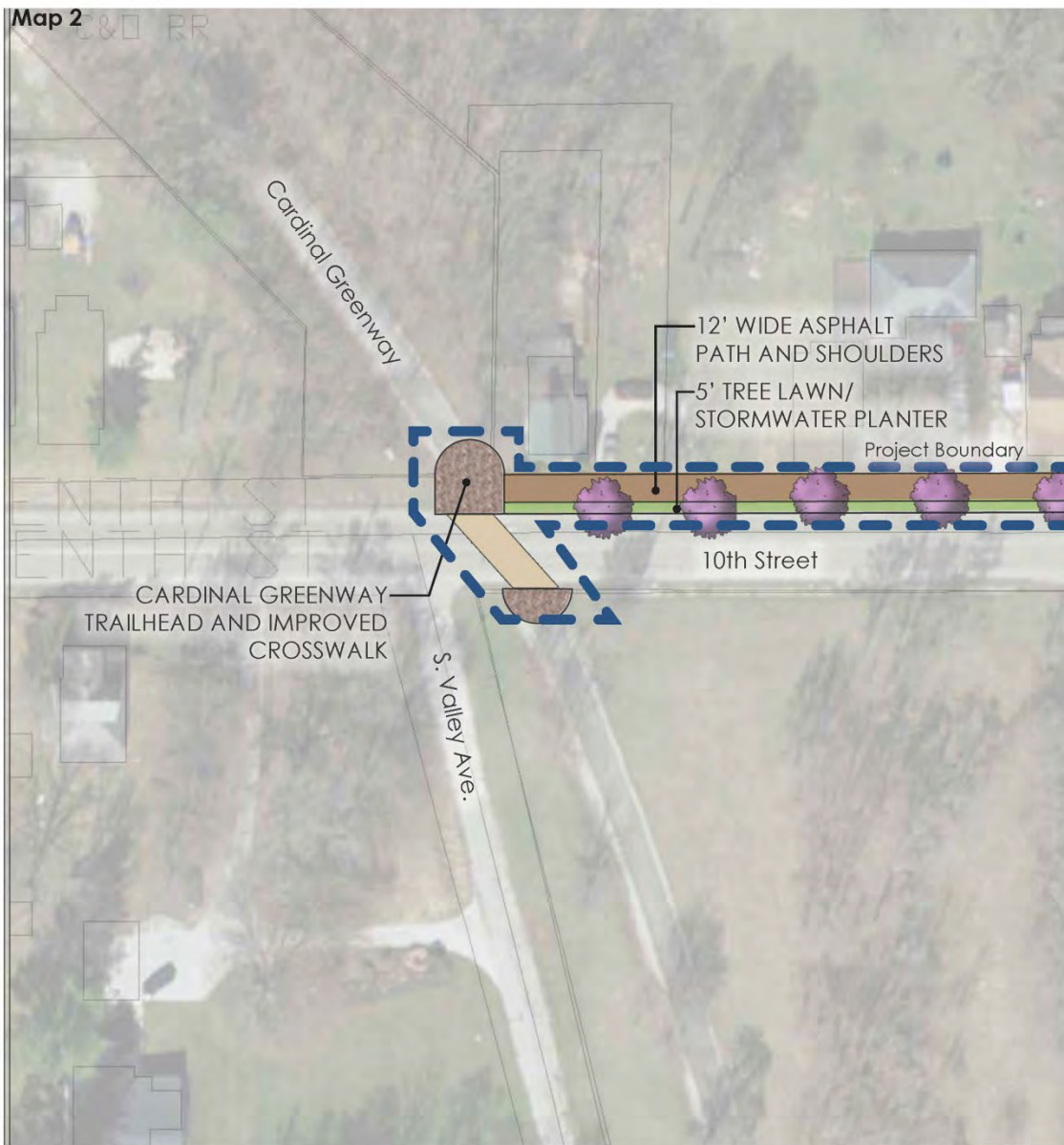


Map 1c

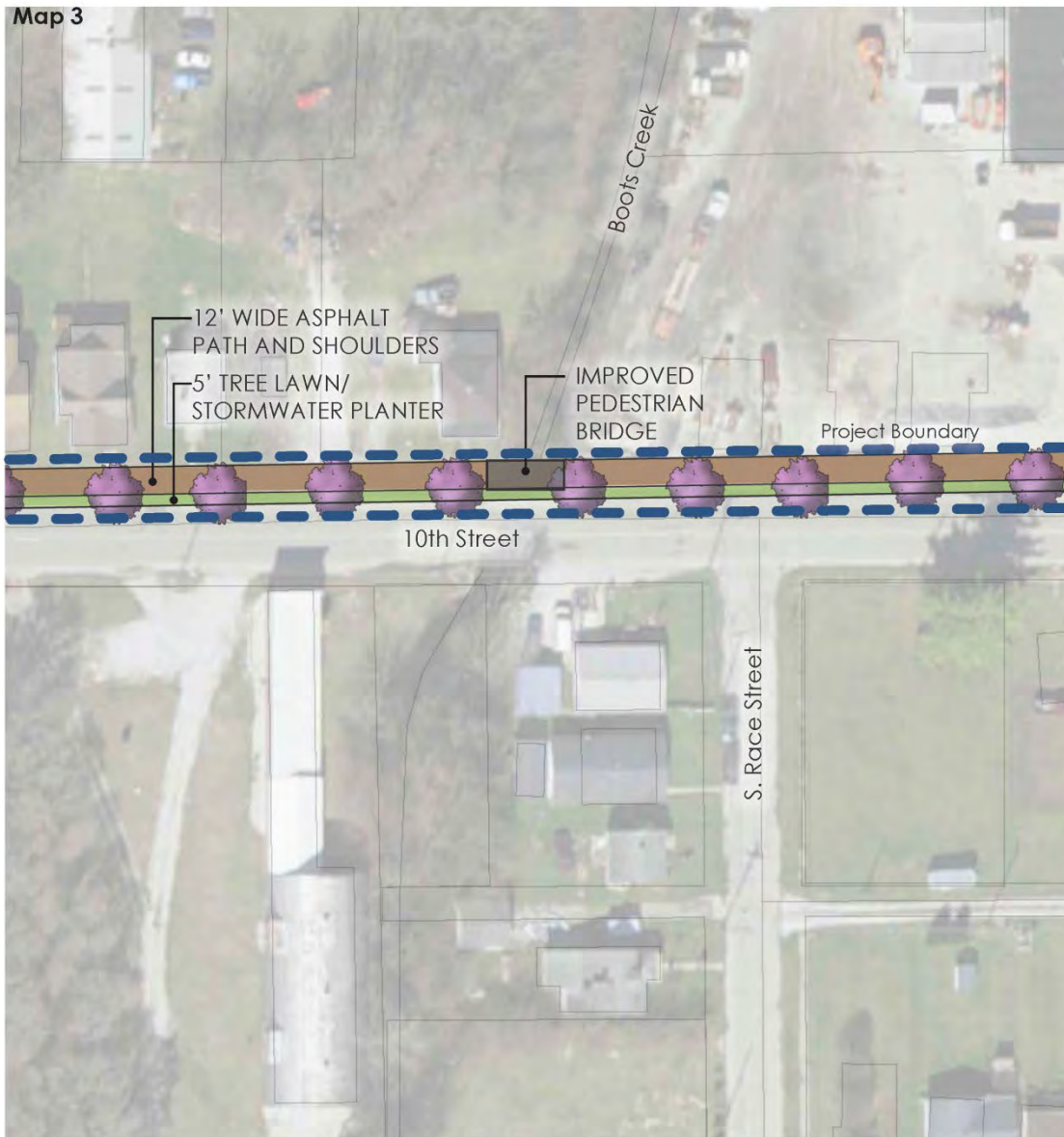


Map 2

NextLevel TRAILS

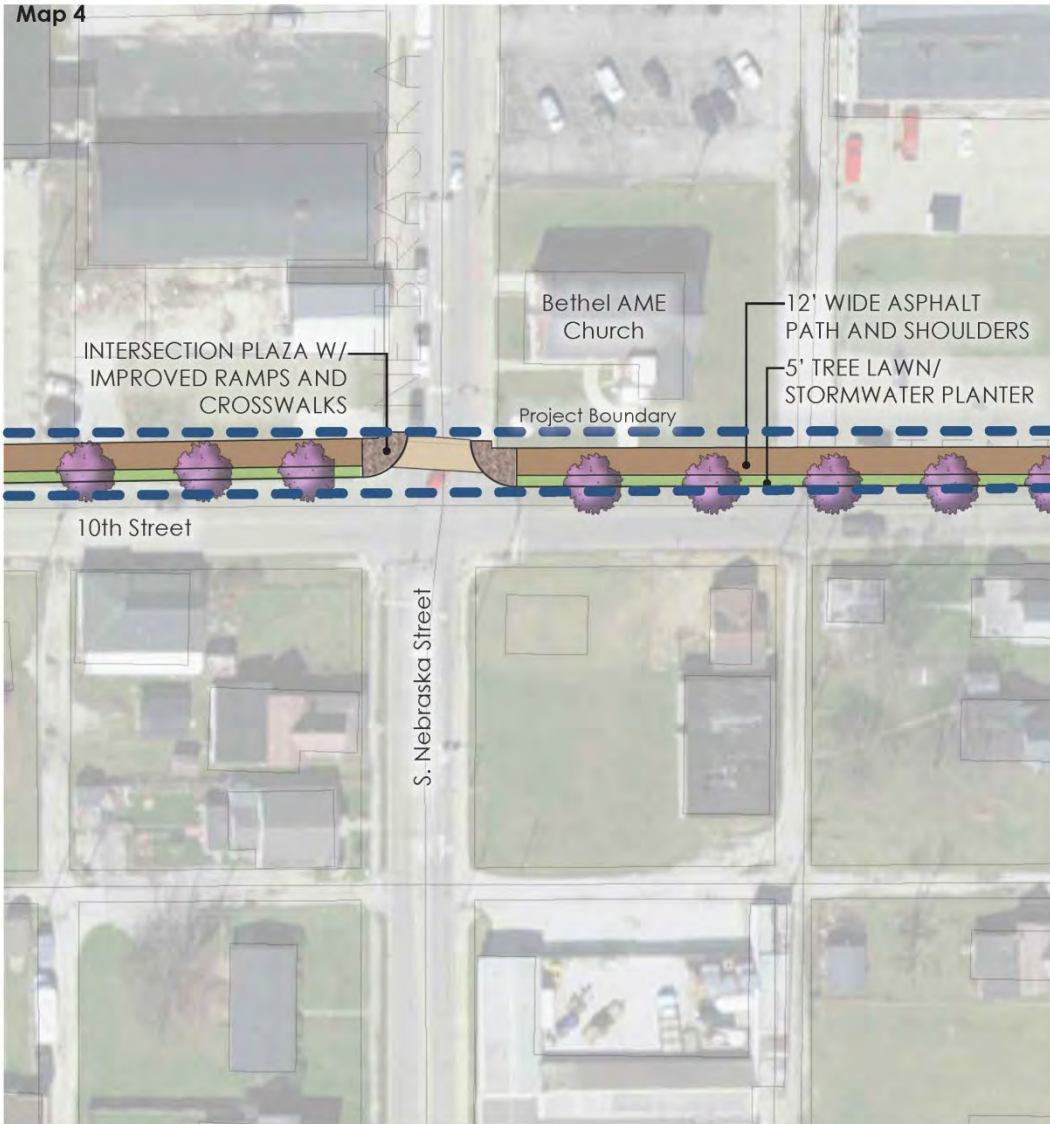


Map 3

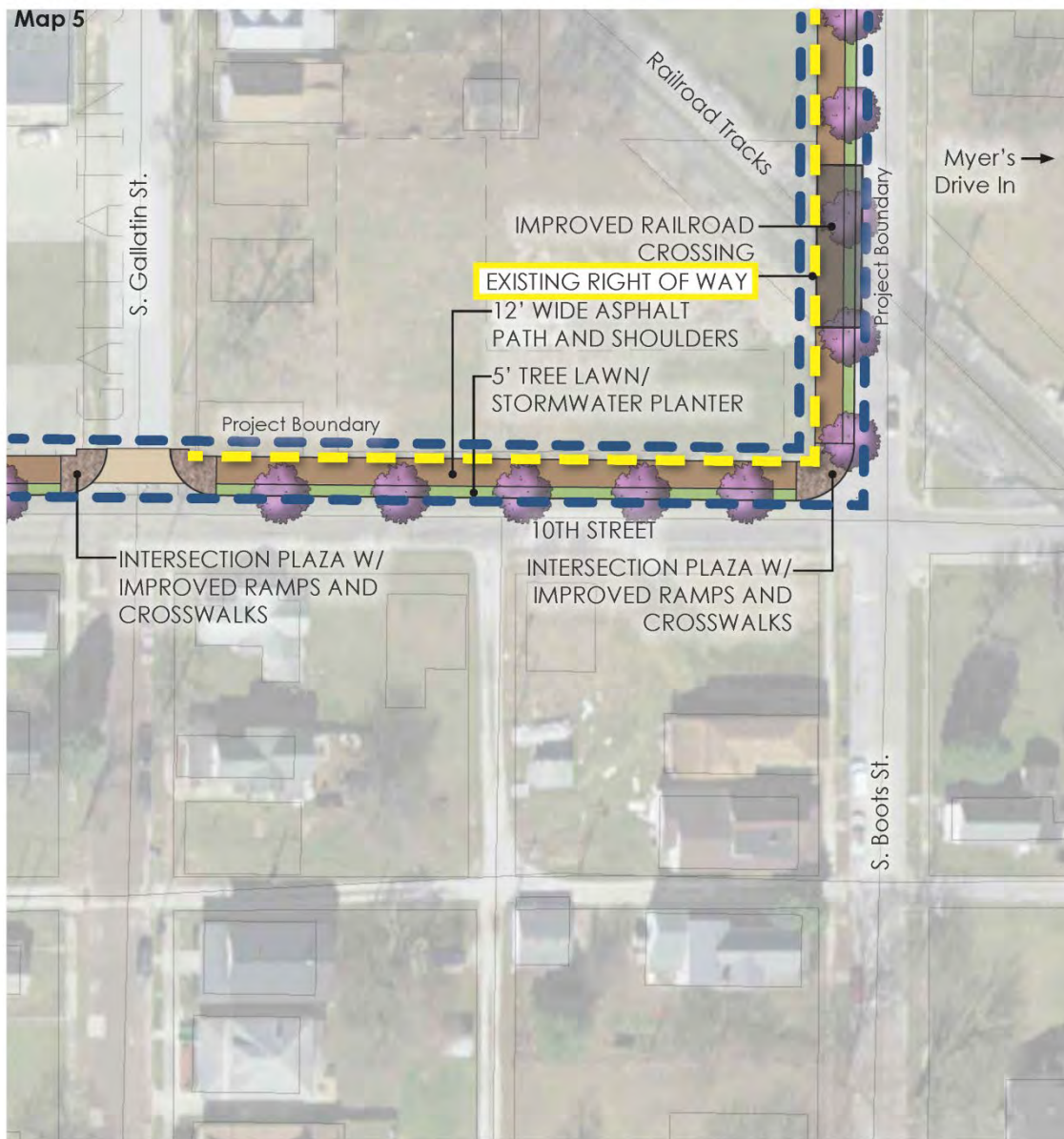


Map 4

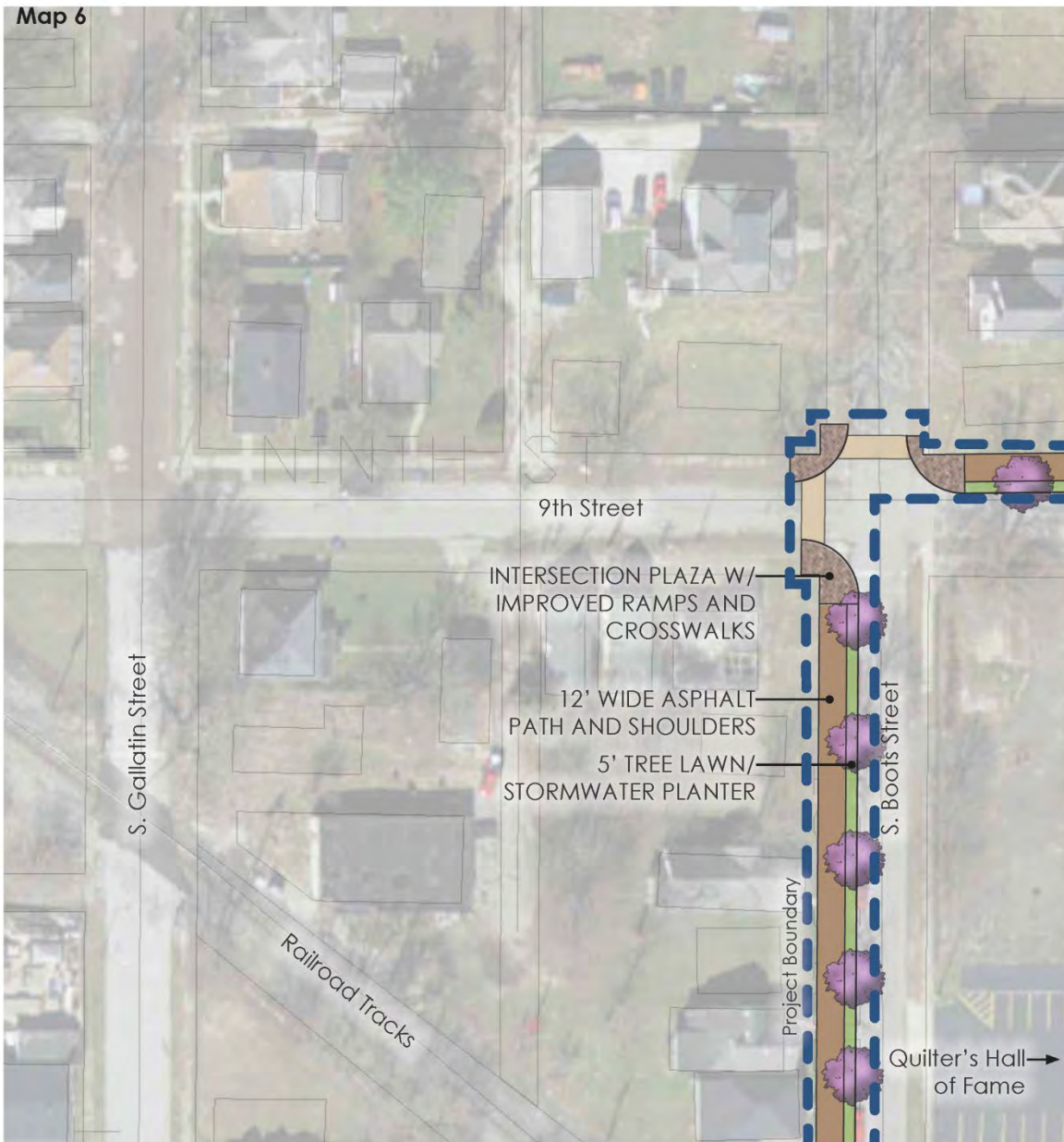
NextLevel TRAILS



Map 5



Map 6

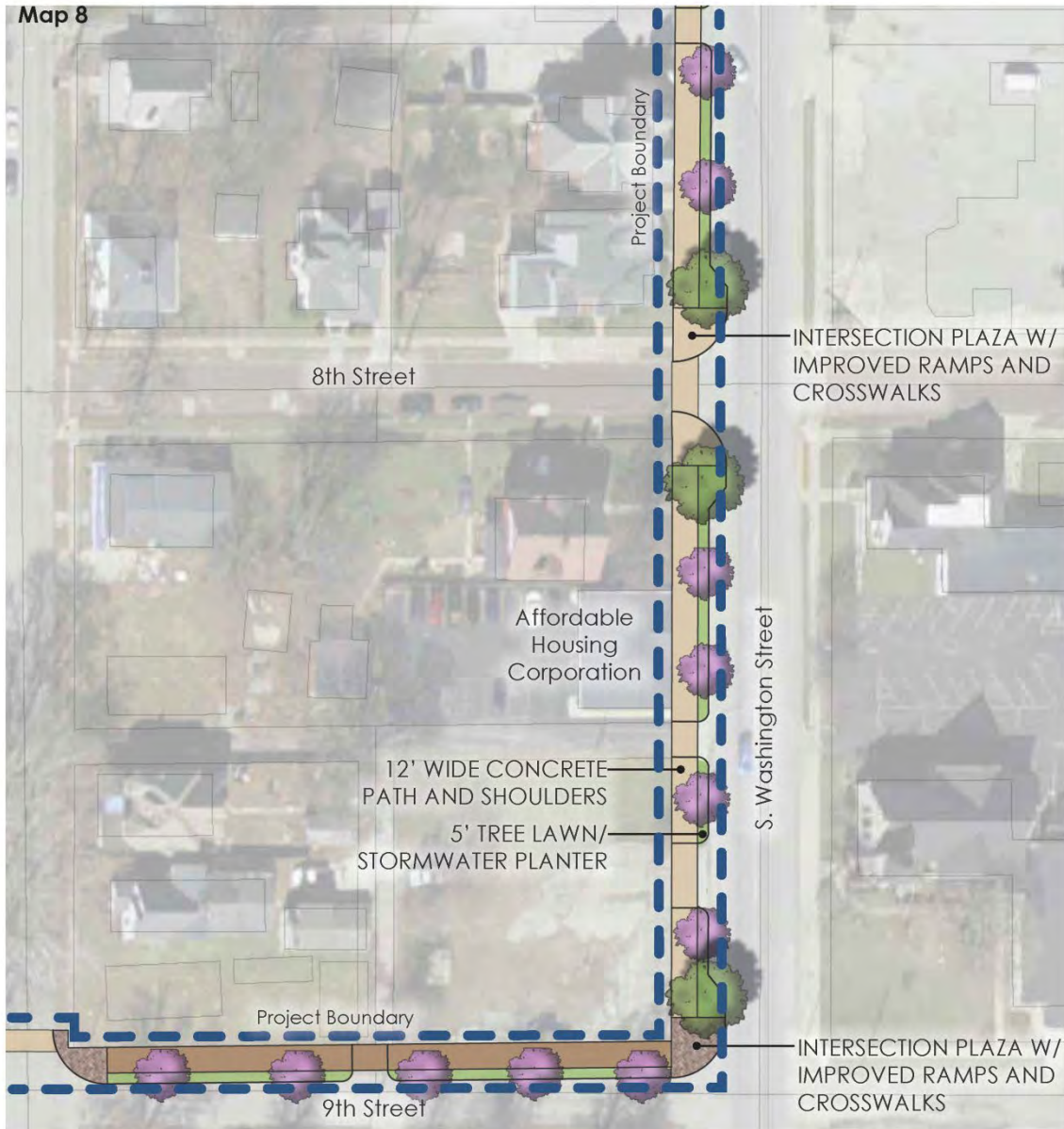


Map 7

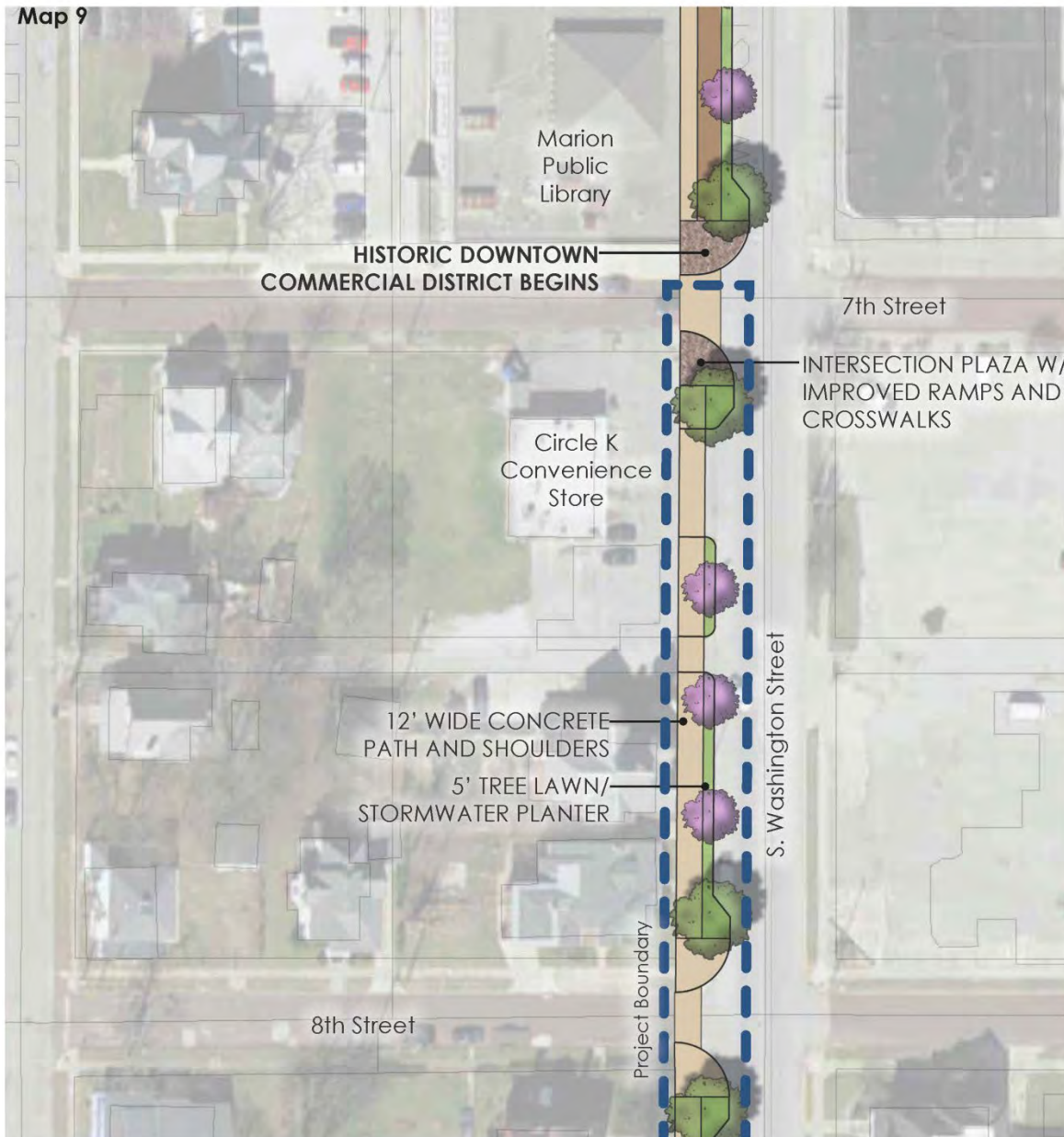


Map 8

Map 8

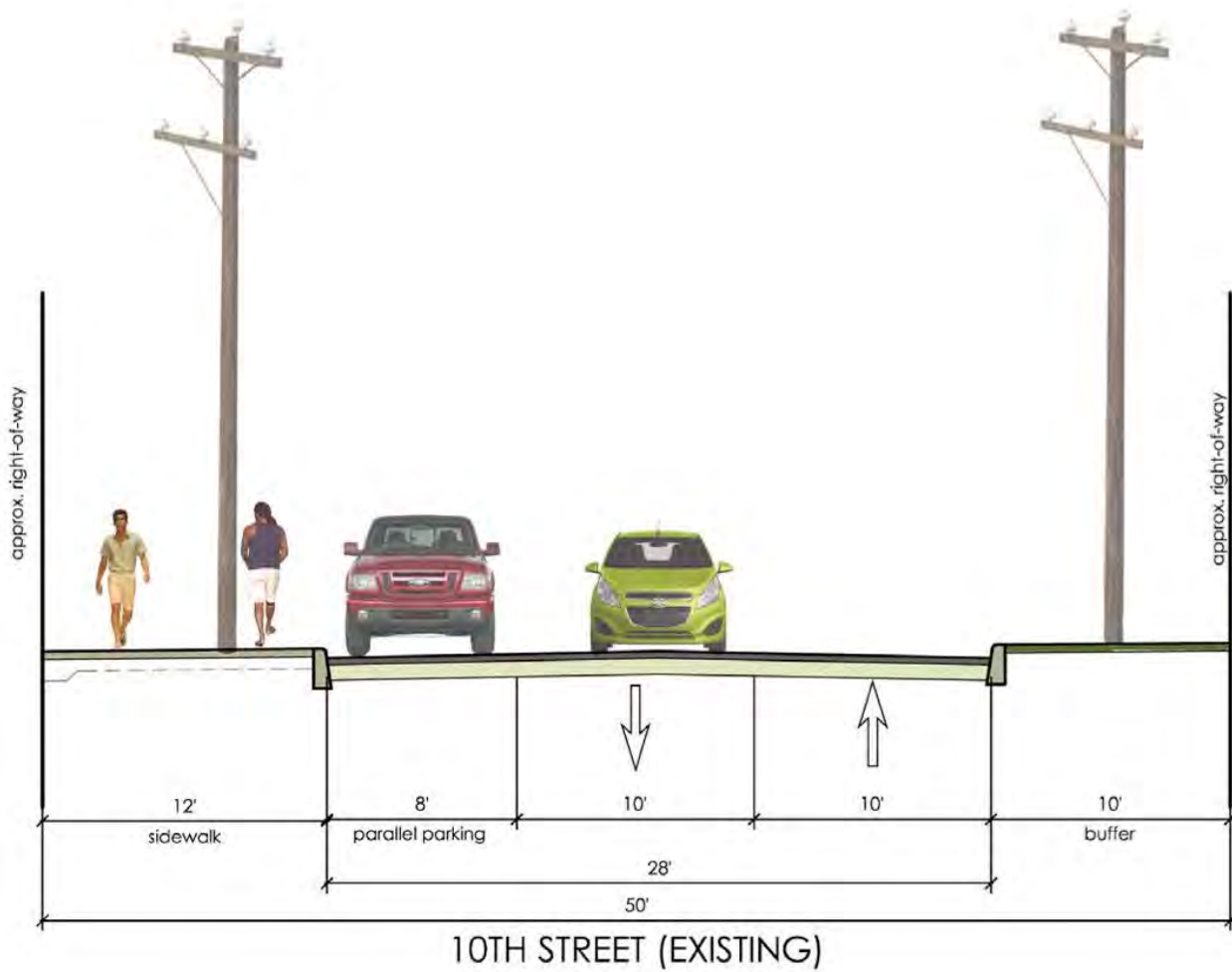


Map 9



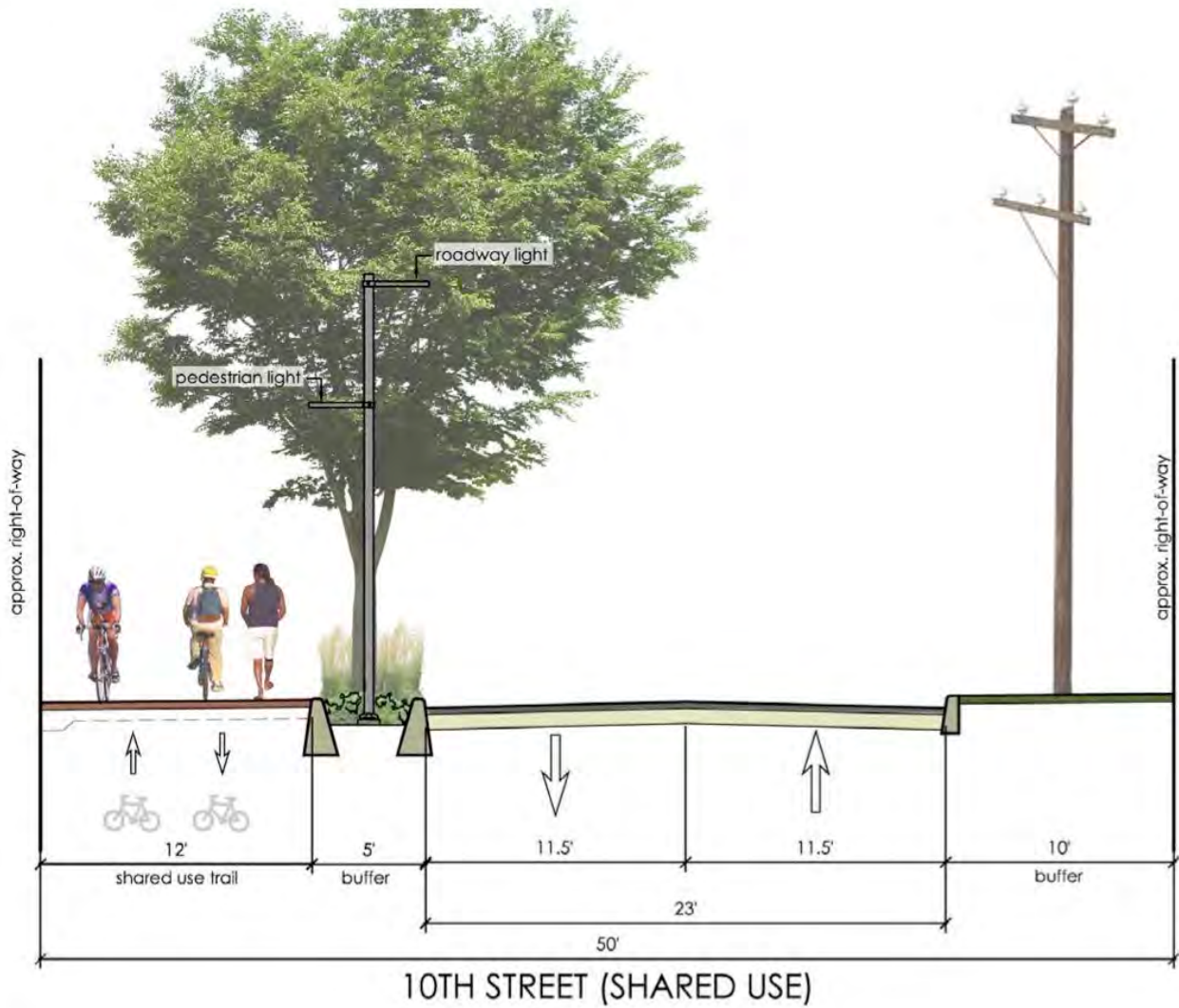
Cross Section 1

Cross Section 1



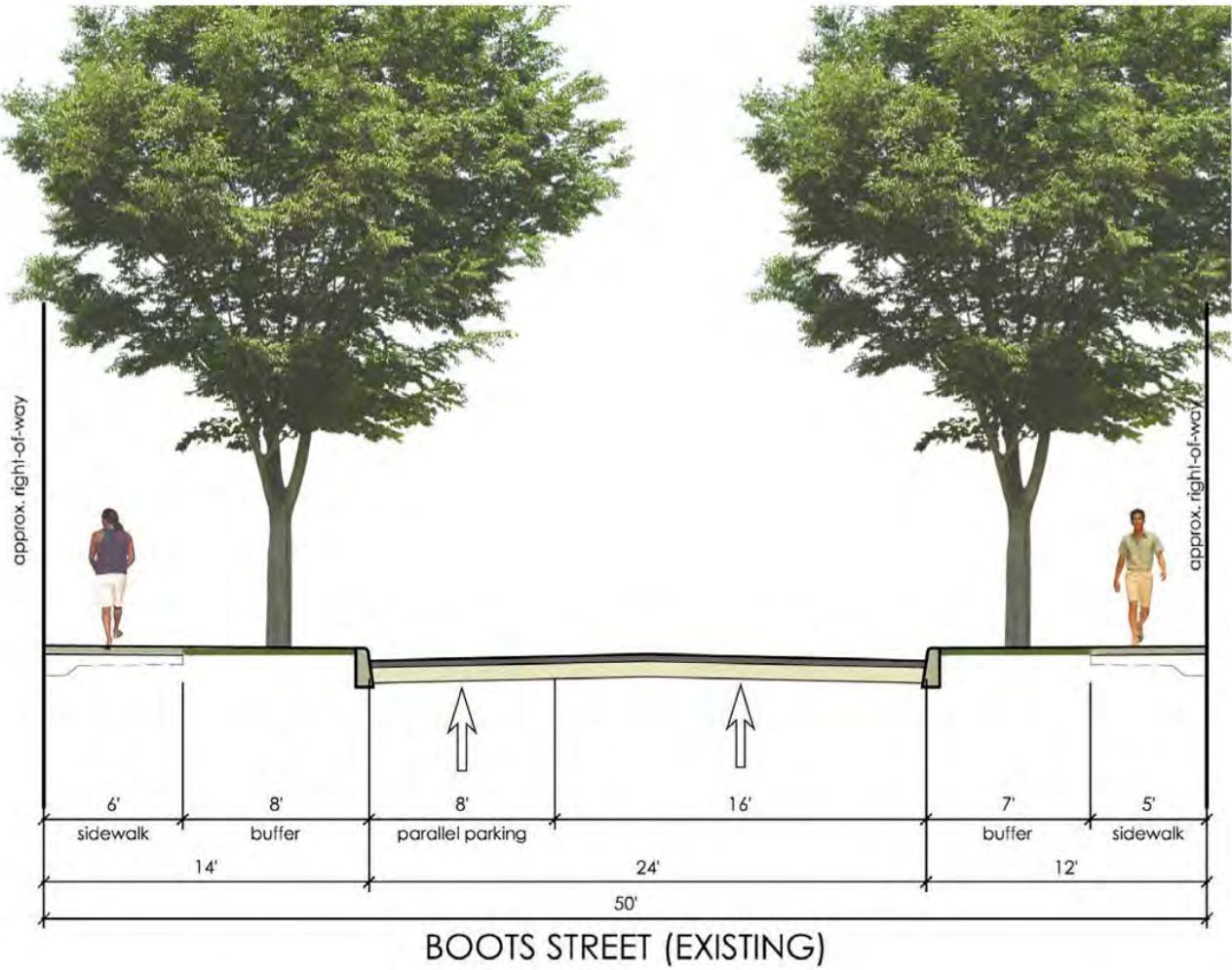
Cross Section 2

Cross Section 2



Cross Section 3

Cross Section 3

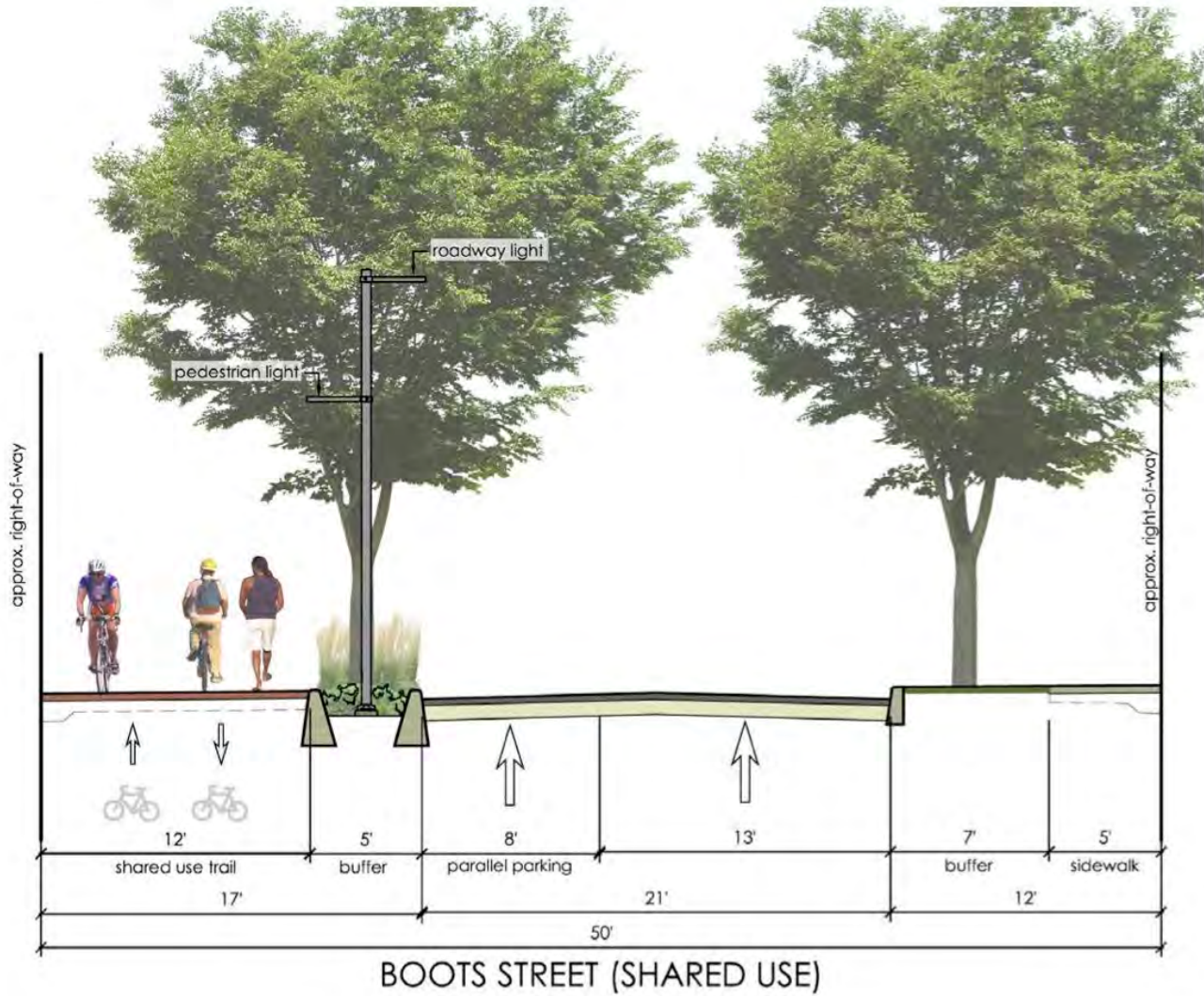




CITY of MARION

Cross Section 4

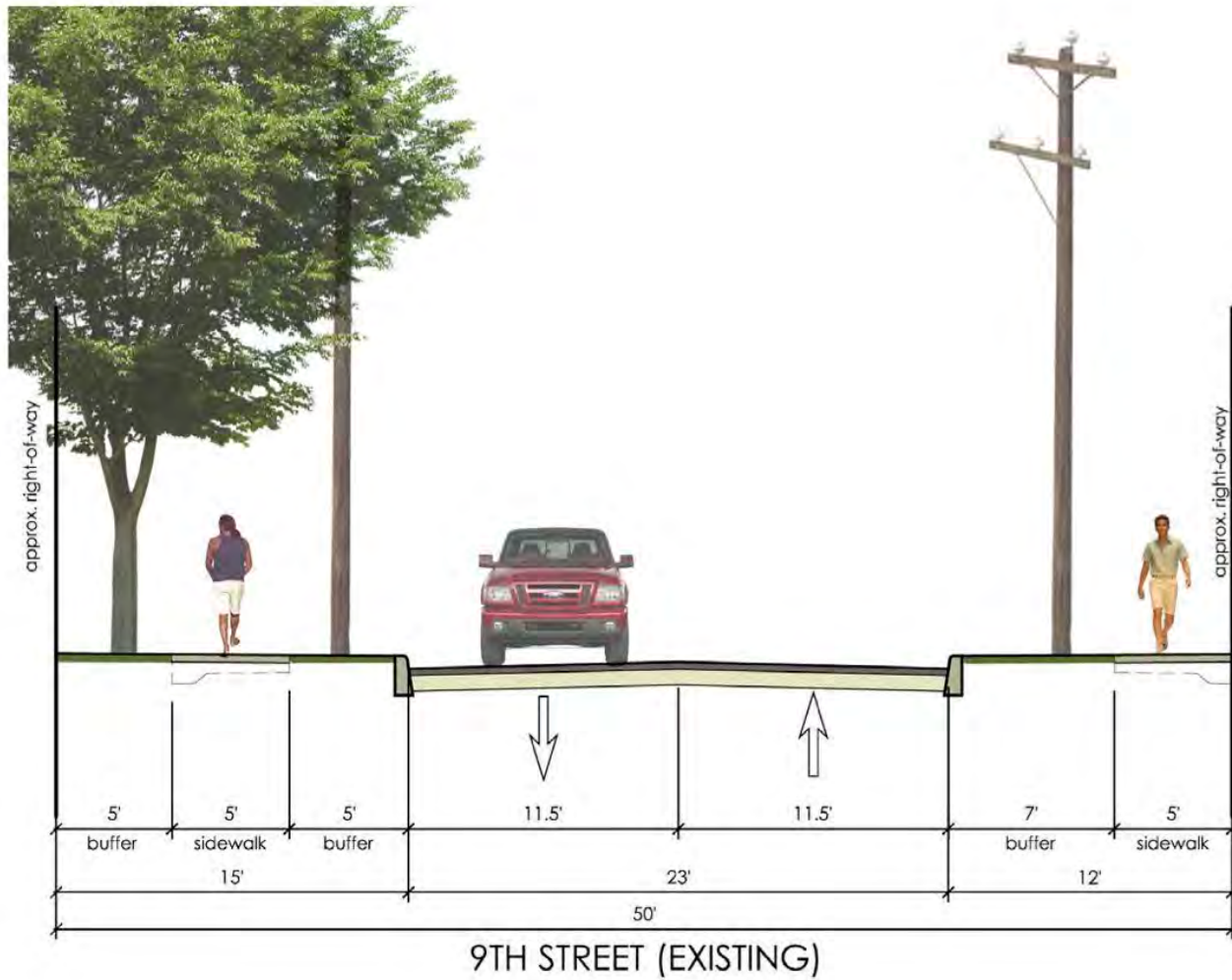
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CITY of MARION

Cross Section 5

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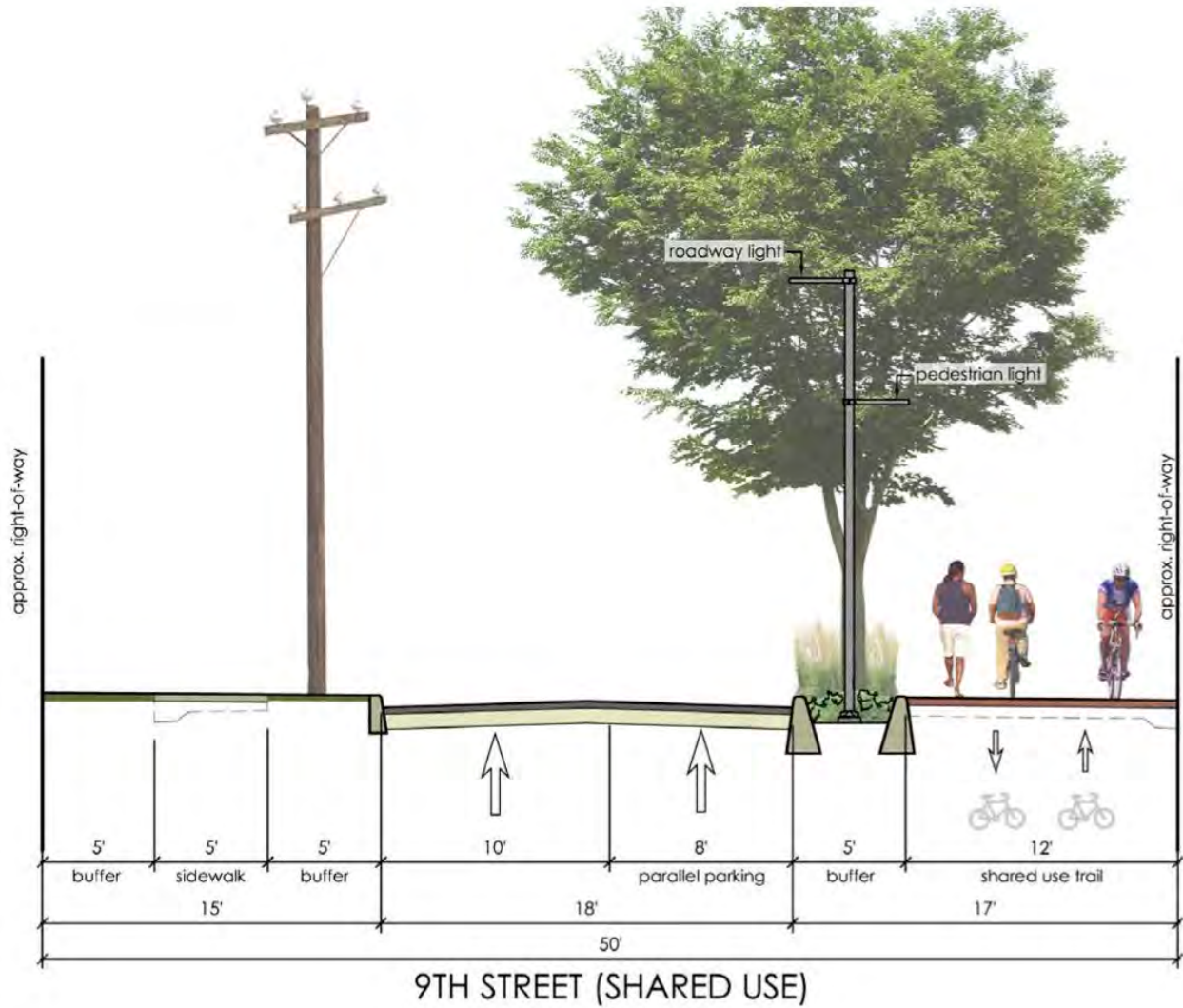




CITY of MARION

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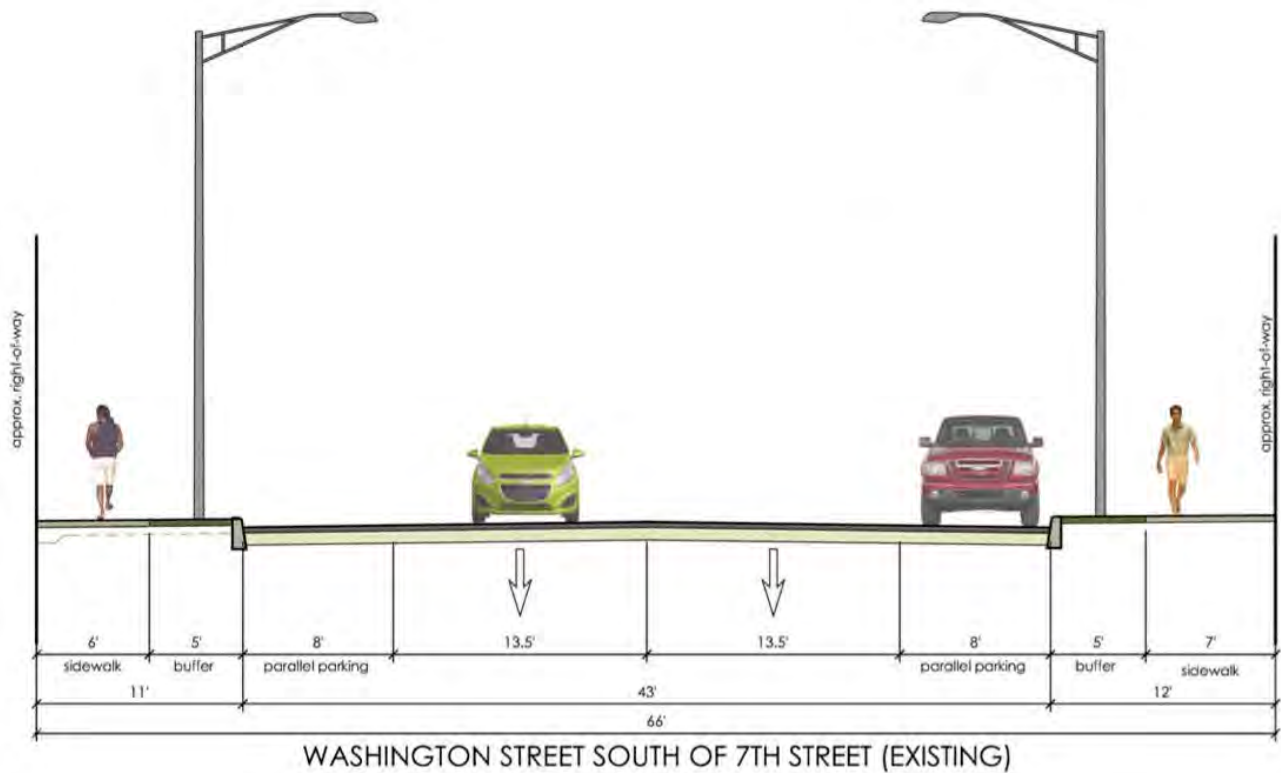
CITY of MARION



CITY of MARION

Cross Section 7

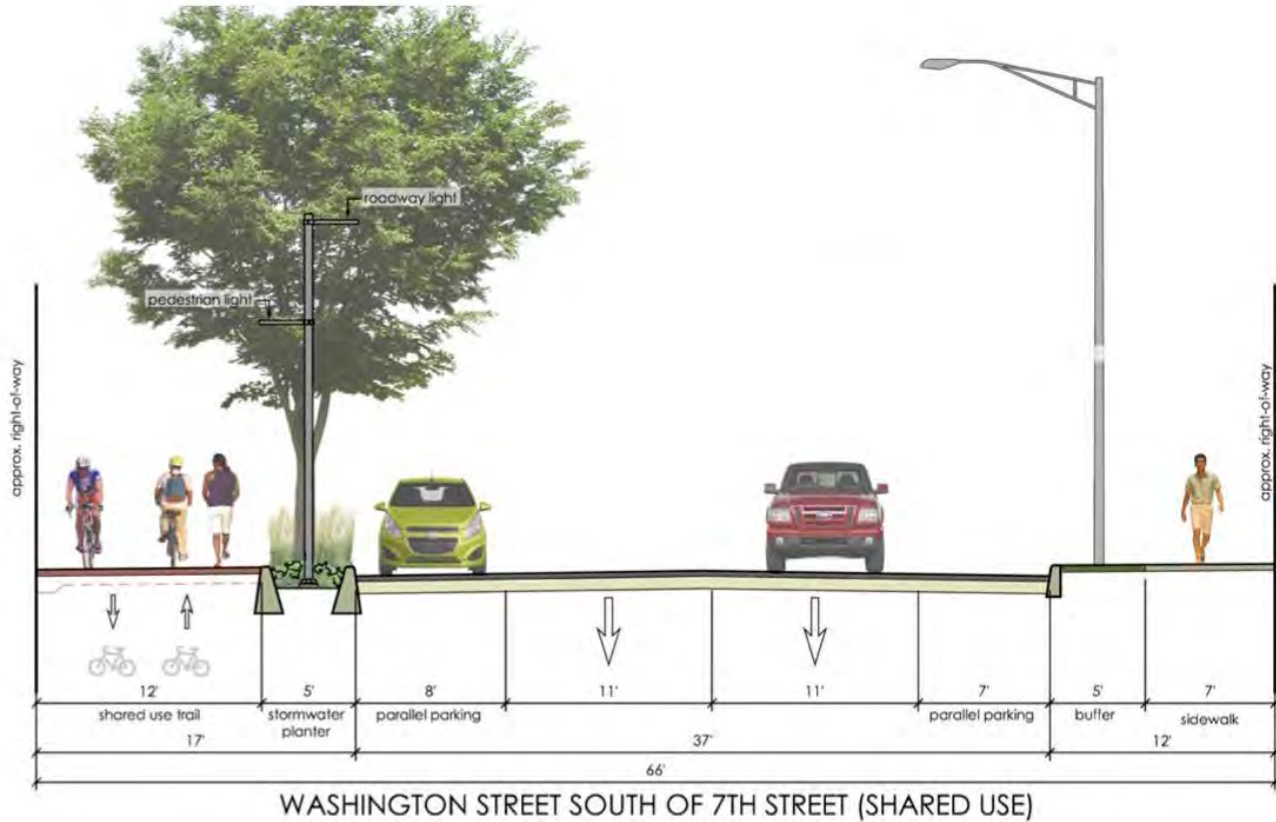
Cross Section 7



CITY of MARION

Cross Section 8

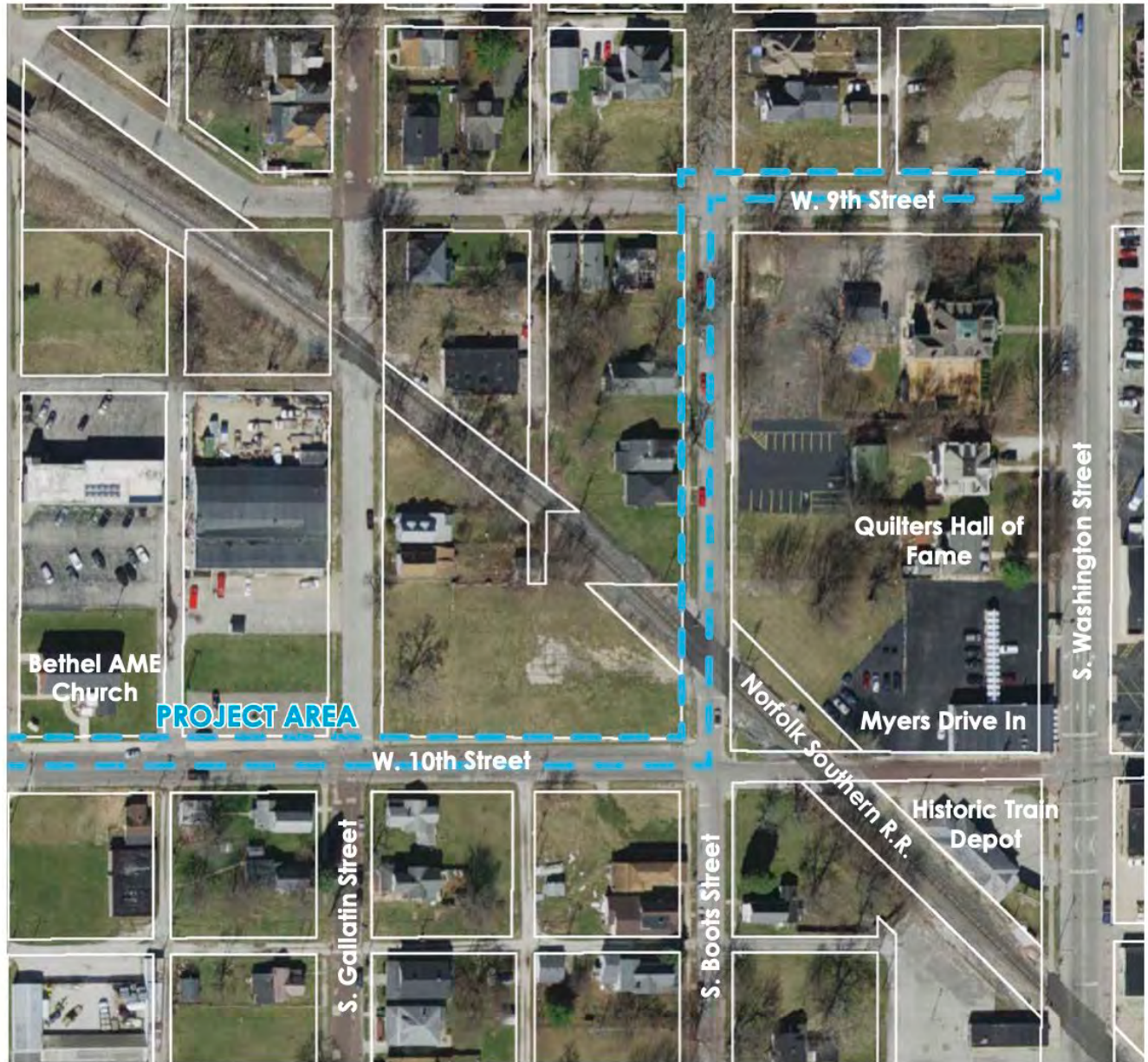
Cross Section 8



6. PHOTOS

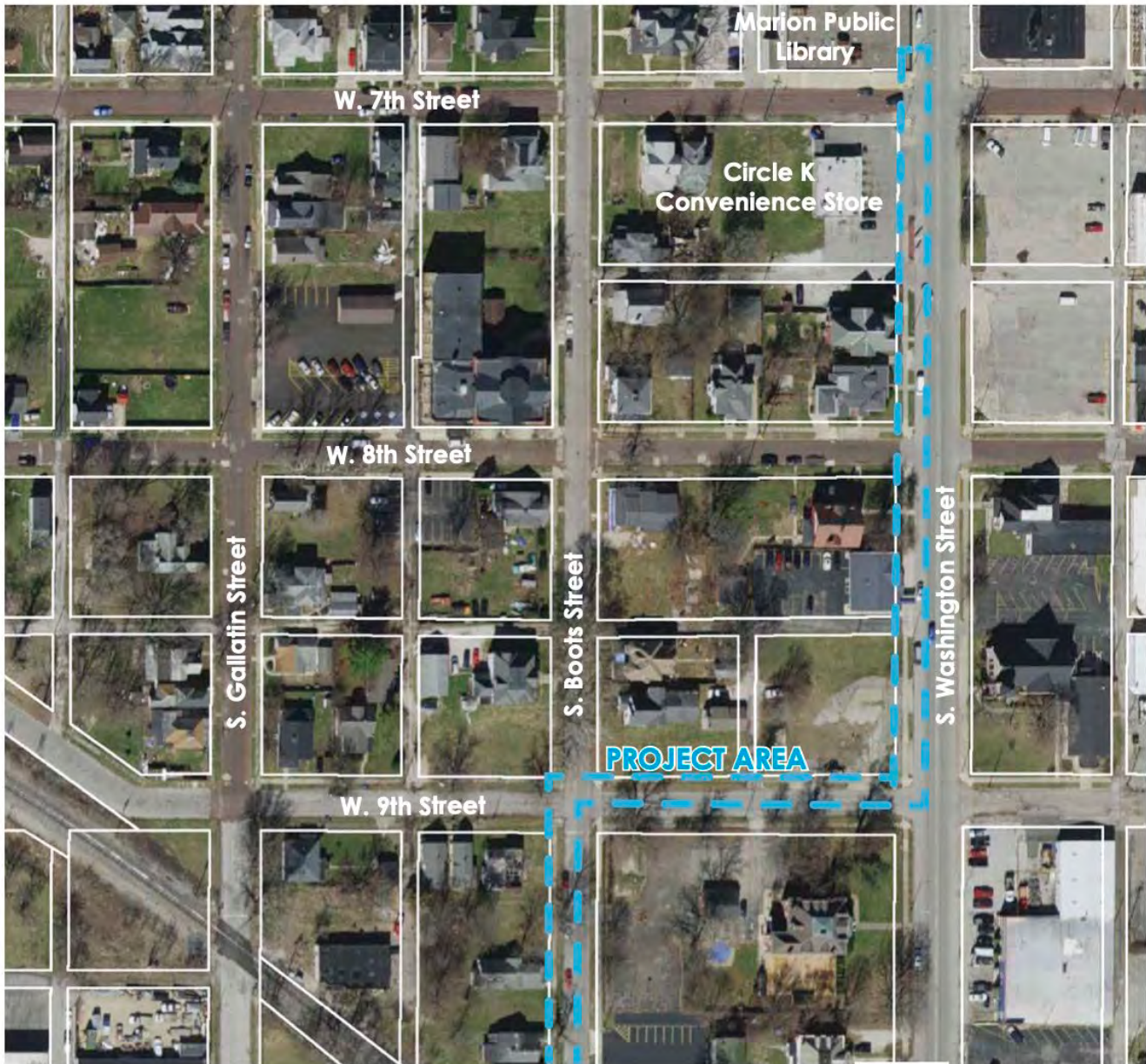
a. Aerial Photos of the project area can be found below:







CITY of MARION



CITY of MARION



8. PHOTOGRAPHS

Ground Level Photos of each street the trail runs along can be found on the following pages in the following order:

- **Washington Street**
- **9th Street**
- **S boots Street**
- **10th Street**



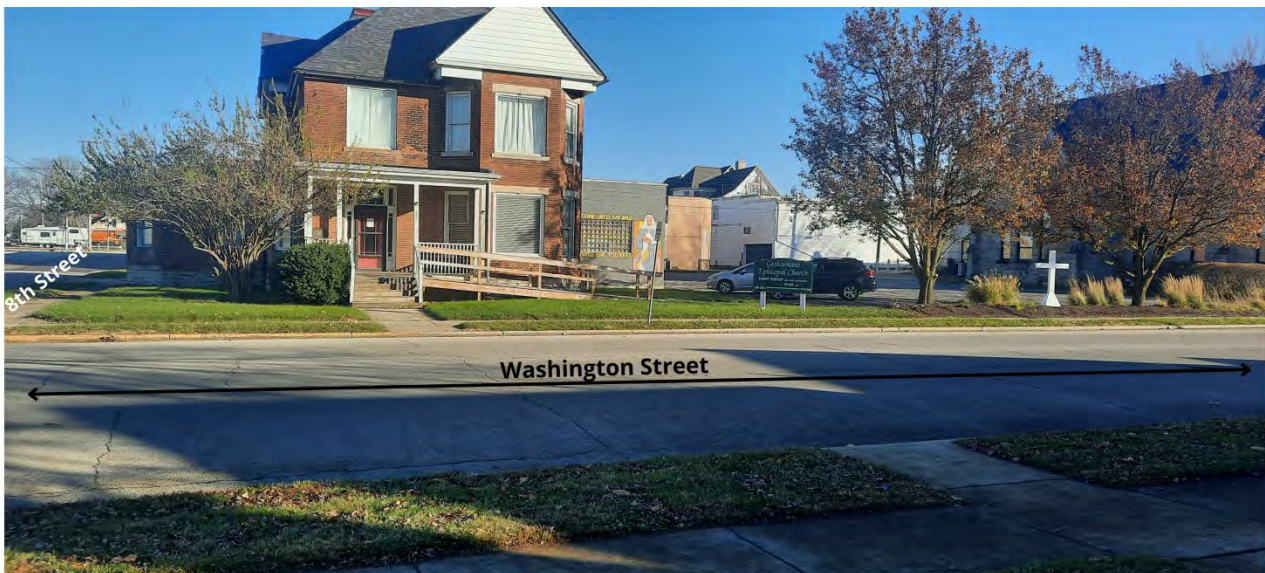




Looking South East



Looking South



Looking East



Looking North



Looking North



Looking North



Looking South



Looking East



Looking East



Looking North



Looking North



Looking West



Looking North



Looking East



Looking West



Looking West



Looking East



Looking East

9. DESIGN AND ENGINEERING PLANS

Design and engineering plans have not been completed at this time.

10. REGIONAL/COMPREHENSIVE PLAN

The Downtown Trail Network is noted as a high priority in the City of Marion's 2019 Downtown Revitalization Plan and 2030 Comprehensive Plan. Excerpts from the Plan are included as Appendix C and D at the end of this document.

The following link shows the 2019 Downtown Marion Revitalization Plan. Pages 98-103 show the plans for the Downtown Marion trail: <https://s3.us-east-2.amazonaws.com/marion-prod/downloads/attachments/planning-documents/Marion-Plan-2019.pdf>

Pg. 99:

WASHINGTON ST. TRAIL

Project Description:

Creating an urban trail network within a community is a key ingredient in an amenity infrastructure plan. While an urban trail is an amenity in and of itself, it is also the conduit that physically links all of the other individual amenities within a city.

As a national trend geared towards healthy living and community interaction, individuals and families alike are seeking alternative modes of transportation from automobiles such as urban trails. People want to be able to safely and comfortably commute through a community on foot and bicycle. When these systems are able to connect to larger, regional systems, the trails become even more successful and create regional tourism opportunities. Additionally, statistical data has shown that facilities such as these raise property values and encourage economic development.

Within Marion, numerous amenities are connected by the Washington St. corridor. These include the Mississinewa River, the portion of the community north of the river, the proposed McClure Park, the existing and proposed riverwalk, downtown, the library, Courthouse Square, 5th St. Commons and other governmental offices among other items of interest.

For this reason, it is recommended that Washington St. be considered one of the first and primary corridors for implementing the urban trail system.

Implementing a successful trail takes careful planning and design to ensure that it is safe and user-friendly. Within the downtown area, specifically between the River Walk at the north and 7th St. on the south, a separated trail is recommended along the west side of the street.

Essentially, a separated trail means separating bicyclists from pedestrians. This is an important consideration in high volume areas and commercial and retail districts where development occurs immediately adjacent to the right-of-way. For example, it would not be comfortable to have a bicycle trail immediately adjacent to a restaurant or retail store where a person opening the door could be clipped by a cyclist. A separate, pedestrian sidewalk should be located immediately adjacent to the building to act as a buffer between the businesses and bicycle facility.



Separated Trail





Pg. 103:

10th STREET TRAIL

Project Description:

10th St. Trail should also be considered one of the first and primary corridors for implementation of the urban trail.

10th St. provides the critical link to the regional trail system, the Cardinal Greenway. Additionally, restaurants, churches, and residential neighborhoods are located along 10th St. and vacant and underutilized property provides opportunity for redevelopment.

Because of the relatively low density and buildings being set back from the right-of-way, a combined, or shared use, trail is recommended for this segment along the north side of the roadway.

Due to variations in the right of ways and parcel line alignments, some right of way acquisition may be needed along this corridor. It is recommended that coordination with property owners begin early to raise awareness and garner public support.

Design of this trail segment should be done in coordination with the rest of the urban trail system to create an easily identifiable and intuitive experience.

Project Budget:
\$1.8 - 2.5 million.

The following link shows the 2030 Comprehensive Plan. Pages 84-97 show discussions about a trail system that connects the Cardinal Greenway to Downtown as well as the Mississinewa Riverwalk, Branson St Bridge, and Splash House: <https://s3.us-east-2.amazonaws.com/marion-prod/downloads/attachments/planning-documents/MARION-2030.pdf>

Pg. 68:

Trails and Access

There is currently a lack of connectivity between the city's trail and park systems. It is believed that all trail systems should begin or connect to the Downtown area, therefore integrating the entire system. Most notably, connections are needed to the Cardinal Greenway at 10th Street and from the Splash Park.

Pg. 196:

Trail Connections

The river also allows for a variety of recreational activities. The Riverwalk can be expanded to the Branson Street Bridge and on to Ballard Field, which would allow for a great public plaza, with the closing of First Street and the addition of Boardwalk-type railing along the river's edge. This continuation of the Riverwalk would provide a great opportunity to connect the Downtown to the Cardinal Greenway. The most desired path is along Adams Street, which connects to the Cardinal Greenway at the Splash House. The area where Adams Street commences at the River would become a hub for local activities and help draw people off the greenway to the downtown. If a public plaza was created between Washington and Branson bridges, equipment rental and drink shops would become a more viable option.



Comprehensive Plan





11. SUMMARY MAINTENANCE AND MANAGEMENT PLAN



DATE: November 24, 2021

TO: Next Level Trails Review Committee

FROM: Jess Alumbaugh
Mayor, City of Marion, IN

RE: Management and Maintenance Plan
Next Level Trails Grant Program Round 3
City of Marion's Downtown Trail Network

Management and Maintenance Plan of Downtown Trail Network

Upon award of the Next Level Trail Grant contract, the Downtown Trail Network, will be managed by the City of Marion and its consultants. The City of Marion will see the project through to its completion and once completed, the City of Marion will provide the management and maintenance of the trail.

The City of Marion guarantees that the Downtown Trail Network will remain open to the public and maintained through its useful life (a minimum of 25 years). The City has accounts available in the General Fund, or Local Road and Street Fund, or Cumulative Capital Development Fund, as well as maintenance funds in the General Fund to maintain and sustain the project. There are adequate funds budgeted and available annually for ordinary or extraordinary maintenance issues of all improvement funded by the project. The City currently provides the management and maintenance for the 2.5 mile Mississinnewa Riverwalk, and will extend those services and resources to provide the management and maintenance of the Downtown Trail Network.



Jess Alumbaugh
Mayor, City of Marion

The Grant County Highway Department guarantees that the pedestrian bridge over Boots Creek is open to the public and maintained through its useful life (a minimum of 25 years). The County has funding available to maintain and sustain the bridges. There are adequate funds budgeted and available annually for ordinary and extraordinary maintenance issues associated with the bridge construction.



David White
Superintendent, Grant County Highway Department

301 South Branson St. Marion, IN 46952 | 765.662.9931 | www.cityofmarion.in.gov





12. JURISDICTIONAL APPROVAL LETTER



Date: November 30, 2021
To: Next Level Trails Review Committee
From: Jess Alumbaugh, Mayor
City of Marion, IN
RE: Jurisdictional Support Letter
Downtown Trail Network

The Downtown Trail Network is one of the key projects outlined in the City of Marion Downtown Revitalization Plan 2019. Connecting the Cardinal Greenway to the Historic Downtown Commercial District to the Mississinewa Riverwalk is a priority for the City of Marion. We are dedicated to the revitalization efforts downtown and improving pedestrian access to all areas of the City.



Jess Alumbaugh, Mayor
City of Marion

301 South Branson St. Marion, IN 46952 | 833.662.9935 | 765.662.9931 |
www.cityofmarion.in.gov





13. PROJECT CONTACT LIST

a. Project Manager

Sam Ramsey
City Planning Director
City of Marion
sramsey@cityofmarion.in.gov
(765) 382-3760

b. Signatory/Financial Manager

Jess Alumbaugh
Mayor
City of Marion
jalumbaugh@cityofmarion.in.gov
(765) 662-9931

Julie Flores
Controller
City of Marion
jflores@cityofmarion.in.gov
(765) 662-9931

c. Grant Writer

Mikayla Marazzi
Development Director
Affordable Housing Corporation
mikayla@ahcgrantcounty.com
(765) 662-1574

Jacquie Dodyk
Executive Director
Affordable Housing Corporation
jacquie@ahcgrantcounty.com
(765) 662-1574





CITY of MARION

14. CURRENT EASEMENTS

No existing easements are known at this time. All work will be constructed within the public right-of-way. Please see the confirmation letter below:



CITY of MARION

Mr. Bob Bronson, Section Chief
Grant Programs, Next Level Trails
Indiana Department of Natural Resources
402 W. Washington Street, W271
Indianapolis, Indiana 46204

Subject: Right-of-Way Certification (No New ROW Needed)

Dear Next Level Trails Committee,

I certify to you, expecting that you will rely on this certification that no additional Right-of-Way will be required for the Next Level Trail Project. The Next Level Trail Project will be constructed within the limits of existing right of way. No buildings or relocations are involved. Public Law 91-646, Uniform Relocation Assistance and Real Property Acquisition Policies Act, January 2, 1971, 84 Stat. 1894, 91st U.S. Congress and 49 CFR Part 24 dated March 2, 1989 are not applicable to this project. The Next Level Trail Project will be constructed on property and Right-of-Way under the City of Marion jurisdiction.

I understand that if this certification is in any manner incomplete, in error or misleading, the project may be ineligible for funds.

Sincerely,



Michael L. Graft
Head of Engineering
City of Marion, Indiana

301 South Branson St, Marion, IN 46952 | 888.827.9931 | 765.662.9931 |
www.marionindiana.us



CITY of MARION



15. CURRENT DEEDS

No deeds are included. All work associated with the project will be constructed within the public right-of-way. Please refer to the confirmation letter noted in Part B, 12., above.





PART B





16. PARCEL MAP/TABLE

All work will occur within the existing public right-of-way. No individual parcels will be developed on as a part of the project. Please refer to the confirmation letter noted in Part B, 12., above.

17. EVIDENCE OF VALUE FOR EACH ACQUISITION

As noted in Item 14 above, all work of this project will be completed within the public right-of-way. Please refer to the confirmation letter noted in Part B, 12., above.

18. LETTERS OF INTENT

This section is not applicable to this project, please refer to Items 14 and 15 above.





PART C





CITY of MARION

19. W-9

Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
City of Marion

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC
☐ C Corporation
☐ S Corporation
☐ Partnership
☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
☐ Other (see instructions) ► _____ Government

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
301 S Branson

6 City, state, and ZIP code
Marion, IN 46953

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
____ - ____ - ____
or
Employer identification number
3 5 - 6 0 0 1 1 0 2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► *Julie L. Flores* Date ► 1-15-21

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Cat. No. 10231X Form W-9 (Rev. 10-2018)



CITY of MARION



20. Direct Deposit Form



**AUTOMATED DIRECT DEPOSIT
AUTHORIZATION AGREEMENT**
State Form 47551 (R7 / 5-18)
Approved by State Board of Accounts, 2018
Prescribed by Auditor of State, 2018

* This agency is requesting disclosure of your Federal Identification Number / Social Security Number in accordance with IC 4-1-8-1. Disclosure is mandatory, and this record cannot be processed without it.

In accordance with **IC 4-13-2-14.8**, a person who has a contract with the State of Indiana or submits invoices to the State of Indiana for payment shall authorize the direct deposit by electronic funds transfer of all payments by the state to the person.

This form must be completed in order to receive payment from the State of Indiana and any time there is a change in banking information. This form must be accompanied by a W9. If you are changing an e-mail address to receive electronic notifications of EFT deposits, please contact vendors@auditor.in.gov.

☒ New Enrollment

☐ Change of Existing Account

Prior Routing Number: _____

Prior Account Number: _____

SECTION 1: AUTHORIZATION

According to Indiana law, your signature below authorizes the transfer of electronic funds under the following terms:

City of Marion
Name of Company or Individual (as shown on the account)

35-6001102
Federal Identification Number / Social Security Number *

301 S Branson St
Address (Number and Street and/or PO Box Number)

Marion, IN, 45952
City, State, and ZIP Code (00000-0000)

SECTION 2: DIRECT DEPOSIT INFORMATION

Type of Account:

☒ Checking (Demand)

☐ Savings

☐ Please check this box if your direct deposit will be automatically forwarded to a bank account in another country.

Financial Institution: STAR Financial Bank

Routing Number (9 digits): 0 7 4 9 0 1 6 7 2

Account Number (maximum 17 digits - include leading zeros): 1 1 0 3 3 0 7 8

SECTION 3: E-MAIL ADDRESS TO RECEIVE ELECTRONIC NOTIFICATION OF ELECTRONIC FUND TRANSFER (EFT) DEPOSITS *Required

(Please contact vendors@auditor.in.gov to add more than four addresses.)

All future notices of EFT deposits to the bank account specified above will be sent to the following e-mail addresses:

Julie Flores jflores@cityofmarion.in.gov

Jess Alumbaugh jalumbaugh@cityofmarion.in.gov

☐ By checking this box, I authorize the information provided on this form to be accurate and I agree with the provisions on the reverse side of this form. I also authorize the State of Indiana to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my account indicated above. This authorization will remain in effect until the state has received written notification of its termination and has adequate time to act upon the request.

NAME (type) Julie Flores TITLE Controller TELEPHONE 765-382-3779

AUTHORIZED SIGNATURE* DATE (month, day, year) 11.01.2021

* Under IC 26-2-8-10b, your electronic signature on this form represents the same legal authority as your written signature.



CITY of MARION



From: [Mikayla Marazzi](#)
To: ["DNR VendorForms@dnr.IN.gov"](#)
Subject: City of Marion Forms
Date: Wednesday, December 1, 2021 9:14:13 AM
Attachments: [Direct Deposit Form .pdf](#)
[Applicant W9.pdf](#)

Hello,

The City of Marion is applying for Round 3 of the Next Level Trails Grant. Attached are the Direct Deposit Form and Applicant's W9.

Thanks,

Mikayla Marazzi
Development Director

Affordable Housing and Community Development Corporation
812 South Washington Street
Marion, IN 46953-1967
Office 765.662.1574 x105
Office Fax 765.662.1578
Cell 765.660.2421
mikayla@ahcindiana.org





21. State Bidder Registration System Documentation

The City of Marion is a Vendor/Bidder with the State of Indiana.
The City of Marion's # is: 0000066029





22. 501 (C) (3) STATUS

The City of Marion is a unit of government and therefore tax-exempt.

23. Letters of Community Support

The City of Marion reached out the community to demonstrate support for the Downtown Trail Network. The City received 17 letters of support of community organizations expressing their support of the Downtown Trail Network. Please see **Appendix E** to view the letters.





APPENDIX A – DNR LETTER & ENVIRONMENTAL REVIEW PACKET

APPENDIX B – FINANCIAL COMMITMENT DOCUMENTATION

APPENDIX C – 2019 DOWNTOWN REVITALIZATION PLAN (EXCERPTS)

APPENDIX D – 2030 MARION COMPREHENSIVE PLAN (EXCEPRTS)

APPENDIX E – LETTERS OF COMMUNITY SUPPORT

APPENDIX F – DNR ENVIRONMENTAL REVIEW RESPONSE

APPENDIX G – IN-KIND DONATION DETAILS

